



**PRR & VS GOVERNMENT COLLEGE**  
**VIDAVALUR**  
**SPSR NELLORE (Dt)**  
**ANDHRA PRADESH - 524318**



**NAAC Re-Accreditation 2014**  
**Self Study Report**  
**(Cycle 2)**



Submitted to  
**National Assessment and Accreditation Council**  
**(NAAC)**  
**BANGALORE**  
**2014**



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## PREFACE

It's a privilege and pleasure for me to submit the Self Study Report-Cycle-2 to the National Assessment and Accreditation Council (NAAC), Bangalore in compliance with LOI for further quality improvement and sustenance. After the first accreditation with 'B' Grade in September 2008, the college constituted IQAC to monitor work regularly by keeping watch on our strengths and weaknesses, thereby suggest practical measures as and when required for the all round growth of the institute. Keeping in view the multi-dimensional growth in the society, we have tried and undertaken various activities and programmes enabling the students to enrich their knowledge and update their skills.

The college has been involved in the preparation of its cycle-2 of its reaccreditation for the past one year. A cautious effort has been made to involve a broader heterogeneous group of faculty members in the preparation of the SSR as the collaborative and collective venture.

The contents include executive summary, the profile of the institute, criterion-wise analytical report, evaluation of the departments including SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis. It has been a rich and memorable experience.

I take this opportunity to appreciate the members of the steering committee of NAAC and IQAC.

PRINCIPAL

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## 1. EXECUTIVE SUMMARY

PRR&VS Govt. College, Vidavalur was started as a composite co-education college on 8<sup>th</sup> July, 1965 with the philanthropic gesture of the generous couple Sri Ponnaluru Ramachandra Reddy and Smt Venkata Subbamma, landlords of Vidavalur. It was established primarily to cater to the educational needs of the economically and socially marginalized rural students in and around Vidavalur village. The college was initially started in the campus of Z.P High school, Vidavalur. The present structure took shape in 1989 and has been operational since 1989 itself. Built in a sylvan atmosphere, away from the din and bustle of the village, the Govt. College remains free from pollution of all kinds. Since it has good reputation and hostel facility, students from far away villages too come and join.

The college has 11.72 acres of sprawling campus with rustic surroundings. Vidavalur is a moderate village located in Kavali division of Nellore district and it is situated at a distance of 23kms from Nellore and 7kms from GNT Road towards the east. It comes under coastal area with a stretch of 7kms coastline as such it is susceptible to cyclones. Though majority of the people live on agriculture, it does not go unnoticed that a section of people depend on fishing and prawn culture. It was supposed that by its abundant growth of the leaf called 'vidava', the village got its name.

Vidavalur being the Headquarters of Vidavalur mandal, a medley of offices are discernible which include Mandal Revenue, Mandal Development, Agriculture, Medical and Veterinary Offices: besides these, there is a High school for co-education, a social welfare hostel and also many elementary schools. Though there are ten High schools in and around Vidavalur, there are no colleges, except ours for higher education.

From 1997-98 onwards B.A, B.Com, B.Sc (MPC), B.Sc (BZC) have been started. At first it was a composite college but on 16-07-2002, the Junior college was bifurcated from this college. The college got its recognition under 2(f) and 12(b) of the UGC, in the year 1991. Keeping abreast of the developments in education sector, the college introduced restructured courses in 1998-99 in B. Sc (EM) with Maths, Physics and Computer Science and in B.A with Economics, Statistics and Computer Applications (EM) and B.Sc Industrial Fish and Fisheries and B.Com Office Management and Secretariat practices .Later some of the courses were dropped due to the uneconomic students strength.

At present the college offers,

**Three year Degree courses (General):**

- 1) Mathematics, Physics and Chemistry-B.Sc (TM)
- 2) Botany, Zoology, Chemistry-B.Sc (TM)
- 3) History, Economics, Political Science-B.A(TM)

**Three year Degree courses (Restructured):**

- 1) Maths, Physics, Computer Science- B.Sc (EM)
- 2) Computer Applications-B.Com (EM)

The college was affiliated to Sri Venkateswara University right from its inception i.e., 1965-66 and it lasted till 2009-10.

It was from 2010-11 onwards the college was affiliated to Vikrama Simhapuri University, Nellore. The permanent affiliation has been granted for B.Sc (BZC) TM with sanctioned strength 30 and B.Com (General) TM with sanctioned strength 40.

The temporary affiliation has been granted to

B.Sc (MPC) TM with sanctioned strength - 30

B.Sc (MPCs) EM with sanctioned strength - 20

B.A (HEP) TM with sanctioned strength - 30

B.Com (Computer Applications) EM with sanctioned strength - 30.

During 2008-09 the college went for National Assessment and Accreditation Council (NAAC), Bangalore, Cycle-1 and obtained 'B' grade with CGPA score of 2.03

Apart from imparting quality education at an affordable cost, to the UG students, the college continuously strives hard to mould the personality of the students through various co-curricular and extra-curricular activities.

This being an affiliated college, the institute takes care that all the programmes are strictly followed as per the curriculum designed by the affiliating university. At the beginning of the Academic year the academic committee of the college designs an annual academic plan, academic calendar etc., the academic plans are regularly reviewed for proper execution. Besides the regular academic work, moral and ethical values, soft skills, employable and life skills and orientation of the community are comprehensively covered through various enrichment programmes. Obtaining feedback from the stakeholders is considered by the

college as the important segment and contributing factor for the continuous improvement of curricular and co-curricular activities.

The IQAC, established in 2008, has been contributing substantially for the overall development of both the academic and administration quality systems in the institution, The college with its well established library with more than 16000 books and important journals in science and arts, encourages the teaching faculty to improve their teaching skills and career growth which in turn augments the teaching learning process. More over the college encourages the staff to attend the orientation programmes, refresher courses, workshops and seminars conducted at national and international level for updating their knowledge and skills. Besides, it encourages them to conduct various programmes like student seminars, workshops at college level as well as at district level. It also tries to improve quality in education by encouraging guest lectures. As far as research is concerned, the faculty members are encouraged to send proposals to UGC for the sanction of minor and major research projects and national seminars and workshops.

The value based education, good results, computer and skill oriented education, JKC platform for employability, live telecast of expert lectures through MANA TV, inculcation of social spirit among students through NSS, NCC, Red Ribbon club, Eco-club activities, participation of students in state level games under cultural activities have won the appreciation from all the corners.

The college was accredited with 'B' grade by NAAC, Bangalore in the year 2008. Since then, it continues the journey of its academic excellence in imparting quality Higher Education by responding to various academic and administrative challenges. In view of the 2<sup>nd</sup> cycle of reaccreditation, the college prepared the self-study report evaluating quality in terms of sustenance, enhancement and steady improvement of the college in the last five academic years. It is done on the basis of seven criteria highlighting the key aspects of each criterion.

### **Criterion-I: Curricular Aspects:**

Since the college is affiliated to Vikrama Simhapuri University, Nellore, the curriculum prescribed by the University is being followed in letter and spirit. The college offers five degree courses in B.Sc, B.Com and B.A with both conventional and restructured groups. Since all the programmes are offered under affiliating system, the flexibility of the college is limited adhering to the university norms. The institution undertakes various measures such as preparing academic calendar for curricular, co-curricular and extra-

curricular activities, preparing time-tables, teaching plans by individual teachers etc., For effective planning and implementation of the curriculum and for effective curriculum delivery, the teachers are instructed to maintain rapport with the students for the assessment of their standards in respective subjects through various methods that include group discussions, role plays, debates, class room student seminars, assignments, weekly tests and through the evaluation of their study projects. The institution has developed a mechanism for obtaining feedback on curriculum and the same is being conveyed to the University at the time of framing the syllabus which usually occurs for every three years. The library being enriched with many journals, text books, reference books, story books, newspapers, both English and Telugu, the students make most of their time and strengthen their learning. The college offers courses on computer applications for B.Com and Computer Science for B.Sc students to make them adept in computer knowledge which is the need of the hour. The college, through the platform of JKC, trains the students in acquiring communication skills, soft skills, and leadership qualities through the interactive sessions and thereby improve employability skills. Values and Ethics are taught to the students by the trained lecturers as part of newly introduced subject “Human Values and Professional Ethics” [HVPE].

Thus the college has a vision for the future where a student who joins here ultimately turns into both a knowledgeable and useful citizen.

### **Criterion-II: Teaching, Learning and Evaluation:**

Transparency in the admission process is ensured by constituting an admission committee which prepares the merit lists as per the roster system by taking cognizance of various types of reservations meant to protect the interests of the students. By conducting remedial coaching classes for those who are lagging behind in progress, the institution is serving its purpose. For that it collects the data of such academically poor students by reviewing their performance at various stages which include slip tests, assignments, interaction, oral examination etc., and assigns duties to the respective lecturers through care taking system. The inherent inhibitions among the students which drag them back may be wished away by continual exposure to open debates and discussions. So the college has developed a mechanism in this regard.

The IQAC plays a vital role in monitoring the performance of the teachers and tries to suggest methods to improve the teaching –learning process. It acts as a catalyst in making the teaching staff attend orientation / refresher courses in their respective subjects to update and

enrich knowledge. It emphasizes on quality education by encouraging the institution to adopt multimedia approach in teaching-learning process. Both the students and the faculty are exposed to advanced levels of knowledge and skills mainly through the utilization of internet skills. The institution encourages the staff to undertake research activities and pursue PhD. Faculty members are deputed to attend guest lectures, national and international seminars and training programmes for updating their knowledge.

The students, the prime stakeholders, need to be taken care of. So the institution monitors their progress from time to time through various means such as conducting seminars, group discussions, debates, slip tests, assignments, study projects, field work etc., based on their performance an action plan is chalked out.

The backlog students are often counselled by the subject teachers to get ready for the final examinations and score high marks. There is a marked improvement in their performance. A Grievance- Redressal cell is constituted at the college level which looks after the grievances of students about the evaluation system. The students are often sent to the places where job melas are organized by reputed as well as moderate companies. Feed back is taken from different sources such as parents of the wards, public and the organizers of the job melas as it serves as the surest learning outcome. At present quality maintenance at college level is entrusted to IQAC, hence its role is crucial in the achievement of learning outcomes. The CCE, A.P, Hyderabad, regularly conducts the Academic Audit in the college and accordingly the institution implements its action plan.

### **Criterion-III Research, Consultancy & Extension:**

The institution, by establishing a research committee, promotes research activities among the faculty members. It assures infrastructural support for all spheres of research. At present six members of faculty are actively involved in research activities. Many research papers have been published by faculty in course of the last five years. The faculty members actively participate in National and International seminars organized elsewhere and present their papers. The college encourages the staff to register for Ph.D. the students are encouraged to take up project works on their subjects. The college has taken initiatives to collaborate with organizations for survey and research.

The college organizes extension activities through NCC, NSS, Red Ribbon Club, Eco-Club, Women's Cell with more students participation to promote in them the service motto,

love for work, leadership qualities, initiativeness, ethical and moral values. More over awareness is created among the students regarding blood donation, health and hygiene, precautionary measures in times of the spread of epidemics, eco-friendly goods etc., so that they can easily carry forward this spirit into the society and play their role to change it. Among the various activities undertaken by NSS volunteers are adoption of two Villages every year, organization of blood donation camps, clean and green programmes, HIV/AIDS rallies and plantation of saplings with a sole aim to make public participation, thereby creating a feeling that college is not a separate entity but it is a part of society, The college has been getting a feed back on the activities of students when they adopt villages and stay there for seven days.

#### **Criterion-IV: Infrastructure and Learning Resources:**

The institution has well furnished classrooms with sufficient arrangements for curricular activities. Science departments have well equipped laboratories and an electronic room cum seminar hall to organize seminars, workshops etc., and the library is moderate in size and has adequate space for housing 16000 books including reference books. The staff and students make use of the library books to fullest extent. In the electronic room LCD facility is provided to help the staff use it during the seminars. MANA TV facility is also provided in the electronic room so that the students can sit and listen to the lessons of the expert teachers also direct interact with the resource persons. Inverters are fixed in electronic room and science laboratories for uninterrupted power supply. A primary health centre is established through which the college provides medical services to the students in times of need. There is a college attached hostel to accommodate outstation students and provide food for affordable prices. From 2015 june onwards the social welfare department will take over the responsibility of its maintenance. The college has a computer laboratory with 25 latest computers and each department is provided with a computer along with internet facility. Since college has 11.72 acres of land, there is a big play ground. Gym facility is available and there is scope for outdoor and indoor games. The same college land is being shared by Government Degree College as well as Junior college.

#### **Criterion-V: Student support and progression:**

The college publishes its updated version of prospectus every year for providing necessary information to the students seeking admissions. Transparency is maintained in the whole admission process. More than 90% of the students get scholarships from the social

welfare Department of the state. There is no elected student council at the college level. However, various committees are formed in the college giving a participatory role to the students. The college keeps up a good pass percentage over the university average every year. The college arranges extension lectures, field trips to strengthen their learning. Remedial classes are conducted from time to time to help the academically backward students. The college encourages students' participation in all activities like celebrating the National-festivals, conducting seminars, organizing camps, eco-club activities. It promotes their participation in co-curricular and extra-curricular activities through NCC, NSS, Red Ribbon Club, Sports and Games, Literary competitions. Through Jawahar Knowledge Centre platform, the college offers coaching in communication skills, soft skills, and LSRW, arithmetic and analytical skills and thus facilitates placements to the outgoing students. The college has Career Guidance Cell and Anti-ragging Cell to provide counselling for the students. There is a Grievance- Redressal Cell also to attend to the grievances of the students. The college has Alumni Association that meets frequently and discusses the issues related to the promotion and welfare of the institution.

#### **Criterion-VI: Governance, Leadership and Management:**

Ours being a government institution with a vision and mission, we fulfil the objectives and policies in letter and spirit. The top management of the institution is the government wherein the college works under Commissioner of Collegiate Education, Govt. of Andhra Pradesh, and Hyderabad. The IQAC at the college level looks after the requirements for quality education; the institution formulates an action plan for the fulfilment of the stated mission. The IQAC monitors the effective implementation of the institutional plans. The principal who is the academic and administrative head of the institution monitors all the activities in the college. He involves all the staff members at all levels of the decision making processes by indulging them in various committees for the smooth functioning of the institution. The college deutes them to attend orientation and refresher courses for their professional development. There is formal apprising system of the staff for the timely evaluation of their performance on multiple activities i.e., API for lecturers and AADPI for principal, the same being intimated to CCE, AP for necessary action.

However, informally the head of the institution gets feedback on the activities of the staff and based on that they will be directed by assigning goals to perform at the institutional level. The institution has an integrated framework for quality assurance of the academic and

administrative activities. The effective and efficient use of financial resources is monitored by a committee constituted by the institution. However, a regular audit is done towards the utilization of financial resources.

### SWOT Analysis:

#### [Strengths, Weaknesses, Opportunities and Threats]

##### Strengths:

- Quality teaching and student discipline.
- Qualified and well experienced faculty.
- Funding from UGC
- Well-equipped laboratories for science students.
- Spacious play ground for sports and games.
- GYM facility.
- Establishment of Jawahar Knowledge Centre (JKC) for the employability of students.
- Active participation in Extension Activities.
- Live telecast of MANA TV educational programmes.
- NCC & NSS units.
- Good library with latest journals.
- College attached hostel.

##### Weaknesses:

- Students' enrolment is not up- to- the mark due to the lack of more junior colleges around and also by the influence of private degree colleges in the nearby villages.
- Proficiency level is far below average as the cream goes to the cities and the residue joins here.
- College is located far away from the main village.
- Lack of compound wall.
- Lack of infrastructural facilities.
- Lack of physical director post.
- Lack of automation of library facility.
- Lack of auditorium for the conduct of seminars.
- Lack of toilet facility for boys.

### Opportunities:

- To establish linkages with higher institutes including industries.
- Proposal for the introduction of job-oriented certificate courses.
- Presentation for the establishment of net resource centre and e-class room.
- Proposal for language lab.
- Compulsory outreach programmes to inculcate social values among students.
- Scope for teaching moral values in moral education classes [HVPE: Human Values and Professional Ethics]

### Threats:

- Enhancing students' enrolment by advocating the merits of the institution.
- Inculcating research attitude among the students by involving them in project works.
- Strengthening of computer labs and establishing English language lab.
- Motivating faculty members to be dynamic by adopting latest technology in teaching learning process.
- Providing road transport facility to students and staff.

## 2. Profile of the Affiliated college

### 1. Name and Address of the College:

Name :	PRR & VS Govt. College	
Address :	Behind Electrical Sub-Station, Vidavalur, SPSR Nellore District	
City : Vidavalur	Pin :524318	State :Andhra Pradesh
Website :	<a href="http://www.gdcvidavalur.com">www.gdcvidavalur.com</a>	

### 2. For Communication:

Designation	Name	Tele phone	Mobile	Fax	Email
Principal	Dr D.GIRI	08622-282427	9703102294	08622-282427	<a href="mailto:Vidavaluru.jkc@gmail.com">Vidavaluru.jkc@gmail.com</a>
Vice Principal & Steering Committee Co-ordinator	Dr N.Madhu	0	9441443004	08622-282427	<a href="mailto:Vidavaluru.jkc@gmail.com">Vidavaluru.jkc@gmail.com</a>

### 3. Status of the Institution:

- Affiliated College  
 Constituent College  
 Any other  
 (specify)

yes
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### 4. Type of Institution:

- a. By Gender
- i. For Men
  - ii. For Women
  - iii. Co-education

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---
yes

- b. By Shift
- i. Regular
  - ii. Day
  - iii. Evening

yes
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### 5. It is a recognized minority institution?

Yes/No

No
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If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

NOT APPLICABLE

**6. Sources of funding:**

Government:

Grant-in-aid:

Self financing

Any Other: ---

**7. a. Date of establishment of the college:** 08/07/1965

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	28-10-1991	Certificate enclosed
ii. 12 (B)	28-10-1991	Certificate Enclosed

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Departmen t Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Not Applicable			
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes  No

**9. Is the college recognized?**

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

**10. Location of the campus and area in sq.mts**

Location *	Rural
Campus area in sq. mts.	47429 Sq.mts
Built up area in sq. mts.	11,858

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

• Auditorium/seminar complex with infrastructural facilities

• Sports facilities

\* play ground

\* swimming pool

\* gymnasium

• Hostel

\* Boys' hostel

i. Number of hostels

ii. Number of

inmates

iii. Facilities (mention available facilities)

\*Girls' hostel

- i. Number of hostels:- 0
- ii. Number of inmates
- iii. Facilities (mention available facilities)

\*working women's hostel - NA

- i. Number of inmates
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)
- Cafeteria —
- Health centre —

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff —

Qualified doctor                      Full time  Part-time

Qualified Nurse                      Full time  Part-time

- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management/regulation of electricity and voltage
- Solid waste management facility
- Waste water management
- Water harvesting

**12. Details of programmes offered by the college (Give data for current academic year)**

SI · N o.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualific ation	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under- Graduate	Not Applicable					
	Post-Graduate						
	Integrated Programm es PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificat e courses	Mushroom Cultivation	One Month	--	Telugu	--	21
	UG Diploma	Not Applicable					
	PG Diploma						
	Any Other (specify and provide details)						

**13. Does the college offer self-financed Programmes?**

Yes  No

If yes, how many?

**14. New programmes introduced in the college during the last five years if any?**

Yes		No	<input checked="" type="checkbox"/>	Number	
-----	--	----	-------------------------------------	--------	--

Proposal for the sanction of B.Sc (MSCS) EM course has been sent to Government but the course is not yet sanctioned.

**15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes Like English, regional languages etc.)**

<b>Faculty</b>	<b>Departments (eg. Physics, Botany, History)</b>	<b>UG</b>	<b>PG</b>	<b>Research</b>
Science	Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science	B.Sc (M.P.C, BZC,MPCs)	NIL	NIL
Arts	English, Telugu, History, Economics, Political Science, Computer Applications	BA	NIL	NIL
Commerce	Commerce	B.Com	NIL	NIL
Any Other (Specify)	NIL	---	---	--

**16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)**

- a. annual system
- b. semester system
- c. trimester system

**17. Number of Programmes with**

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

**18. Does the college offer UG and/or PG programmes in Teacher Education?**

Yes  No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme b.

NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education programme separately?

Yes

No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes  No

If yes,

a. Year of Introduction of the programme(s).....-..... (dd/mm/yyyy)

And number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education programme separately ?

Yes

No

**20. Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Nonteachig staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruite</i>	0	0	0	0	7	1	6	3	0	0
<i>Yet to recruit</i>	0	0	0	0	11		6		0	0
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	NIL									
<i>Yet to recruit</i>										

\*M-Male \*F-Female

**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	2	1	4
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	5	0	5
Temporary teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.							
PG							
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

3

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14		Total		Grand Total
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
SC	18	–	13	14	38	09	33	07	102	29	131
ST	14	01	05	03	09	–	10	02	38	06	84
OBC	21	05	23	05	34	10	17	12	95	32	127
General	07	02	07	01	07	05	–	04	21	12	33
Others	--	–	–	–	–	01	–	–	–	1	01
Total	60	08	48	13	88	25	60	25	256	71	327

24. Details on students enrolment in the college during the current academic year: 2014-15

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	116	0	0	0	116
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total	116	0	0	0	116

25. Dropout rate in UG and PG (average of the last two batches)

UG  PG

**26. Unit Cost of Education**

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

(a) including the salary component   
(b) excluding the salary component

**27. Does the college offer any programme/s in distance education mode (DEP)?**

Yes  No

If yes,

a) is it a registered centre for offering distance education programmes of another university

Yes  No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

**28. Provide Teacher-student ratio for each of the programme/course offered 1:16**

29. Is the college applying for

Accreditation: Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 16/09/2008 (dd/mm/yyyy) Accreditation Outcome/Result **B**

Cycle 2: .....-..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

**31. Number of working days during the last academic year.**

242

**32. Number of teaching days during the last academic year**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

236

**33. Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC**

06/10/2008(dd/mm/yyyy)

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

- (i) AQAR 27/7/2013 (dd/mm/yyyy)
- (ii) AQAR 30/07/2012 (dd/mm/yyyy)
- (iii) AQAR 25/07/2011 (dd/mm/yyyy)
- (iv) AQAR 26/07/2010 (dd/mm/yyyy)

**35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

The college is faring well in cultural and sports activities at both district and state level and bringing laurels

**3. Criterion-I**

**Curricular Aspects**

**1.1. Curriculum planning and implementation:**

**1.1.1** State the vision, mission and objectives of the Institution and describe how these are communicated to the students, teachers, staff and other stake holders.

- **Vision:** The prime vision of this institution is to cater to the academic needs of the economically deprived, socially down-trodden, emotionally dejected and disoriented rural youth and make them self-confident, purposeful, responsible citizens on the lines of the motto” Niyatham Kuru Karmatvam Vidyanamrutha Iha Bhavathi”.
- **Mission:** Designing and developing a curriculum of effective implementation, to infuse confidence among the social outcastes by uplifting their morale, to mould the

students as knowledgeable and useful citizens by using the skilled manpower resources at the institutional level.

### **Objectives of the Institution:**

The vision and mission of the institution form the backdrop of the objectives stated below.

- To strive for setting high standards in teaching.
- To educate the students to be well equipped with multi-dimensional skills.
- To train the students to compete at the global level with thorough knowledge in their respective disciplines.
- To instil self-confidence among the students with good communication skills.
- To make them better citizens with leadership qualities by giving training in moral values and professional ethics. The college initializes its website [www.gdcvidavalur.com](http://www.gdcvidavalur.com), releases prospectus and displays the information on the notice board to popularize the vision, mission and objectives of the institution among the students, staff and citizens interested in the development of the institution. Moreover, the head of the institution and staff members often reiterate the goals on important occasions celebrated in the college campus.

#### **1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples-**

Though the college has to adopt the curriculum designed by Andhra Pradesh state council of Higher Education, Hyderabad and prescribed by Vikrama Simhapuri University, Nellore, the institution takes liberty to device its own ways of framing the syllabus coverage, conduct of the internal examinations etc.. As part of teaching, power point presentations are used. Seminars and Group discussions are often conducted to drive away the inhibitions among the students. Extracurricular activities such as study tours, field trips are organized. National seminar on 'Bio-diversity' was organized without UGC sponsoring by departments of Botany and Zoology. NSS activities are encouraged to improve service attitude, leadership qualities, self-help among the students.

### **1.1.3 What type of support (Procedural and practical) to the teachers receive from the university and/or institution for effectively translating the curriculum and improving teaching practices?**

- Since the college is affiliated to Vikrama Simhapuri University, Nellore, the syllabus as prescribed by the university is followed in letter and spirit.
- As the syllabus is revised periodically by the board of studies of the respective subjects, the university concerned organizes training programmes for the teaching staff. Further some of the faculty members are deputed by CCE, Hyd, A.P for Orientation and Refresher courses to acclimatize themselves with the latest developments in their respective disciplines.
- In English, On- line practicals and theory examinations are conducted as per the university schedule.
- At the institutional level almost every department is provided with a computer. Internet facility is available in the office room as well as in the Principal's chamber and it is likely to be extended to all departments. A printer, Xerox machine are at hand and so the faculty members can make use of them as and when they need.
- The teachers strive hard to update their knowledge through multimedia.
- Assignments, slip tests are also conducted besides term exams, Half-yearly and Pre-final exams to the students and their progress is assessed.
- Students are encouraged to follow innovative practices with the knowledge they acquire during the field visit.

### **1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.**

#### **For effective curriculum delivery:**

- The Head of the Institution conducts monthly review meetings with the teaching staff to discuss the coverage of syllabus in a month as per the academic calendar.
- The teaching staff maintains Academic records such as teaching diaries, teaching notes, annual curricular plans etc;
- The teachers maintain rapport with the students in assessing their standards in their respective subjects through student seminars, role plays, group discussions, weekly tests and by evaluating their study projects.

- The teaching staff often collects students' feedback on teaching on various occasions so as to know the need to change the teaching methods.

#### **1.1.5 How does the institution network interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

- Since there are B.Com and B.Sc students trained in computer applications, many companies like Tech Mahendra, Cadbury and Software companies come forward and hold job drives and recruit the students based on their performance.
- Some of the faculty members are interacted with research bodies and are pursuing Ph.D work in their disciplines.
- BMR Hatcheries having linkages with Zoology Department conducts seminars in the college to create awareness among the students. The departments of Botany and Zoology are interacted with this body, together with the university research wing.
- Apex bodies like District Resource Centre (DRC), Nellore and Andhra Pradesh state Council of Higher Education (APSCHE) Hyderabad have been helpful to the institution and act as catalysts for collaboration with various beneficiaries such as industry, Universities and Research bodies.
- As the member of the board of studies, the staff gives feedback on the curriculum to the Boards of studies at the University level for a further revision in the curriculum.

#### **1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university?(Number of staff members/departments represented on the Board of studies, student feedback, stakeholder feedback provided, specific suggestions etc..)**

- At present there are no staff members on the Board of studies. But, some of the senior faculty who got transferred or retired were actively engaged in redesigning the curriculum.

#### **1.1.7 Does the Institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university by it? If 'yes' give details on the process (Needs assessment, design, development and planning) and the courses for which the curriculum has been developed.**

- No. the institution is not developing curriculum for any course, as it follows the curriculum prescribed by the university and APSHE, Hyd.

### **1.1.8 How does the institution analyse/ensure that the stated objectives of curriculum are achieved In the course of implementation?**

- Normally the faculty members follow the curriculum assigned to them. In case they feel some alteration in the curriculum for good results and to achieve their objectives, they inform it to the Head of the institution who in turn communicates it to the respective chair persons of Board of studies at university level.
- The students are examined thoroughly by various means such as assignments, slip tests, unit tests, term exams, pre-final examinations and by conducting student seminars, group discussions, debates, Just a minute programmes etc... to know whether their performance is up to the expected levels or not. They help the institution to know how far the objectives designed for the course are fulfilled.
- Internal exams marks register is maintained by each department to assess the growth rate in the performance and thereby revise the subject at various stages benefiting the backlog students. It also gives scope for the revision of the subject in view of the objectives of the curriculum so as to benefit the subsequent batches of students. As this is an affiliated college, it is bound by rules and regulations laid down by VS University, Nellore. Three year UG course is being offered, but the university allows students to complete the course in an extended period for supplementary students and also for those who opt for improvement. However sufficient number of programme options are provided by the college for the benefit of the students.

## **1.2 Academic flexibility:**

### **1.2.1 Specifying the goals and objectives, give details of the certificates /diploma/skill development courses, etc.. Offered by the Institution.**

- Jawahar Knowledge Centre (JKC) is functioning in the college offering training programme on communication skills and soft skills for the students.

### **1.2.2 Does the institution offer programmes that facilitate twinning/duel degree?If ‘Yes’, give details.**

- No. At present the institution does not have such a programme.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond.**

- Range of core/Elective options offered by the university and those opted by the college.
- Choice based credit system and range of subject options.
- Courses offered in modular form.
- Credit transfer and accumulation form.
- Lateral and vertical mobility within and across programmes and courses.
- Enrichment courses.

In the final year of the under graduate courses, electives are offered under paper IV of each subject. As the university has not yet introduced choice based credit system, the college has no option.

**1.2.4 Does the institution offer self-finance programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc..**

- Yes, the following courses are offered as self-financed programmes
- B.Sc Maths, Physics, Computer Science(EM)
- B.Com Computer Applications

The above programmes may not differ much from other courses except fee structure. The job-orientation given to a course is much more pronounced than other conventional courses.

### Student fee particulars:

<b>S.No</b>	<b>Year and Course</b>	<b>Fee (in Rs)</b>	<b>University Fee (in Rs)</b>	<b>Lab Fee (in Rs)</b>	<b>Total (in Rs)</b>
<b>1</b>	<b>I B.Sc MPCs(EM)</b>	3000	950	300	4250
<b>2</b>	<b>I B.Com (EM)</b>	3000	770	300	4070
<b>3</b>	<b>II B.Sc MPCs</b>	3000	840	300	4140
<b>4</b>	<b>II B.Com(EM)</b>	3000	810	300	4110
<b>5</b>	<b>III B.Sc MPCs(EM)</b>	3000	975	200	4175
<b>6</b>	<b>III B.Com (EM)</b>	3000	945	200	4145

#### **1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

- No certificate course is offered by the college. However the JKC is pivotal in providing additionally required computer skills at global employment market.

#### **1.2.6 Does the university provide flexibility of combining the conventional face to face and distance mode of education for students to choose the courses combining of their choice? If ‘yes’ how does the institution take advantage of such provision for the benefit of the students?**

- As the university has not yet taken initiatives to provide flexibility of combining the conventional face to face and distance mode of Education, the institution is unable to provide such choice to the students.

### **1.3 Curriculum Enrichment:**

#### **1.3.1 Describe the efforts made by the institution to supplement the university’s curriculum to ensure that the academic programmes and institution’s goals and objectives are integrated.**

- All the major disciplines such as Arts, Commerce and Sciences incorporate bridge courses along with their curriculum.

- Communication skills, soft skills, Arithmetic, Reasoning, General Knowledge and Tally through JKC platform.

### **1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

- Through JKC, employability skills are taught to the students.
- The institution has no flexibility in either modifying or enriching the curriculum. But, the institution has many feedback programmes such as student seminars, group discussions, study projects etc... allowing them to attend and present their views at the National seminars.

### **1.3.3 Enumerate the efforts made by institution to integrate crosscutting issues such as gender, climate change, environmental education, human rights, ICT etc. into curriculum?**

The aim of introducing the fundamental courses is to integrate some of the cross cutting issues such as Human Values and Professional Ethics, Environmental studies, ICT into the curriculum so as to prepare students with all-round knowledge that helps them face problems in their day to day life. It also makes them grow into complete citizens with a sympathetic outlook.

- Eco-club functions at the college level to create awareness about various environmental issues of mother earth such as deforestation and its effects, over population and its effects, industrial pollution and acid rains , over use of natural resources and its consequences. It can do so by arranging extension lectures and by conducting seminars at college level.
- By providing computer knowledge to students, they are made to have access to latest computer technology and internet.
- Awareness about Human rights is created among the students by teaching the subject “Environmental Studies”
- A women’s Empowerment cell is functioning in the college to attend to and resolve the gender issues.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- Moral and Ethical values
- Employable and life skills.
- Better career options.
- Community orientation.
- A compulsory paper for all I and II year students is introduced on “Human Values and Professional Ethics” to inculcate moral values. All the faculty members are trained thoroughly to do this as an essential subject.
- Jawahar Knowledge Centre is striving hard to impart soft skills, analytical skills to the students so that they can improve employable and life skills.
- The college established “Career Guidance and Counselling Cell” to provide better self-development employment orientation and career options to the students. The cell studies possible career options available in the job market, and intimates the same to the students and provides them with guidance and training needed for their happy settlement in life. Newspapers, advertisements, internet ads are displayed on the notice board from time to time.
- Under community-oriented programmes, various activities like AIDS rallies, Blood Donation camps are undertaken by the NSS -Wing of the college. These programmes help to bring attitudinal changes among the students towards community. Under NSS activities, camps are held to create awareness among the villagers regarding health and hygiene, sanitation, up keeping of clean habits Swachh Bharat etc...

#### **1.3.5 Citing a few examples, enumerate on the extent of the feedback from the stakeholders in enriching the curriculum-**

- The college being affiliated to the Vikrama Simhapuri University, Nellore has to follow the curriculum prescribed by the university. However the university collects feedback on curriculum from teachers, students and alumni.

#### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

- Internal Quality Assurance Cell [IQAC] of the institution monitors and evaluates the quality of its enrichment programmes through various suggestions wherever and whenever required.

#### **1.4 Feed Back System:**

##### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the university?**

In the preparation of the curriculum, currently all the universities in Andhra Pradesh follow the common core syllabus prepared under the guidance of Andhra Pradesh State Council of Higher Education [APSCHE], Hyderabad. The universities have freedom to device the III year papers as per the requirements of their jurisdictional area. The university further convinces the respective Boards of studies to device the syllabus and in the process if a faculty member of the college concerned is a member of the board of studies, the member can make relevant suggestions in the revision of the curriculum. At present our college faculty members do not hold membership. Their contribution can only be indirect.

##### **1.4.2 Is there a formal mechanism, to obtain feedback from students and stakeholders on curriculum? If ‘yes’ how is it communicated to the university and made internally for curriculum enrichment and introducing changes/new programmes.**

The institution has developed a mechanism for obtaining feedback from students on curriculum. A questionnaire is being administered to students through IQAC to prepare feedback on curriculum. A synopsis of the feedback is conveyed to the university, at the time of framing the syllabus, which usually occurs for every three years.

##### **1.4.3 How many programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing new courses/programmes? any other relevant information regarding curricular aspects which the college would like to include –**

- The college offers computer science for those who opted for mathematics and physics as other options
- Computer applications for commerce students.

## Criterion – II

### Teaching –Learning and Evaluation

#### 2.1 Student enrolment and profile:

##### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

The institution ensures both transparency and publicity by adopting various techniques. Soon after the public examinations the admission committee meets and designs different plans like going round about the villages and pursuing the intermediate students to join the college by telling them about the strengths of the college. The college announces through the institutional website that its admission process has commenced. Moreover the college does it by displaying big banners at the college in and around the town, in the villages by distributing pamphlets among the parents of intermediate students and carefully explaining to them about our college, ensuring more admissions. By displaying the notice on the notice board and by giving ads in the newspapers also, the college ensures publicity. Alumni play a key role in bringing admissions to the college.

Transparency is strictly maintained in the admission process. The admission committee prepares the merit lists as per the roster system by taking cognizance of the various types of reservations meant to protect the interests of the students.

##### **2.1.2 Explain in detail the criteria adopted and process of admission ( ex (I) Merit (II) common admission test conducted by state agencies and national agencies (III) combination of merit enhance test and interview (IV) any other / various programmes of the institution.**

- The admission committee, as per the procedure i.e by following the roster system and reservation pattern, prepares the merit list and admission is made on the basis of that list only. After finalising the list of the eligible candidates, that list is displayed on the notice board. The admission committee takes up the process of verifying their original

certificates for finalisation of their admission. The unfilled vacancies will be filled up by again following the same procedure.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university with the city/district.**

The minimum percentage of marks required for admission into each of the programmes offered by the college is 35. But there is no such limit for the maximum percentage that the students acquire as it will naturally set the standards for others. Every college follows the same procedure.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually ? if “ Yes” what is the outcome of such an effort and how has it contributed to the improvement of the process?**

The students will be ranked as per the percentage of marks they obtained at the qualifying examination. As the selected candidates list along with their percentages is displayed on the notice board, any discrepancy that may creep into the list will be brought to the notice of the admission committee for redressal. No such cases have been reported so far.

The relative merit of each student is ascertained every year on the basis of performance in the annual examinations. A comparison is often made about the relative position of the high ranking students at the time of admission and a high correlation is noted in their performances at an early stage and at a later stage.

**2.1.5 Reflecting on the strategies to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the national commitment to diversity and inclusion.**

- **SC/ST**
- **OBC**
- **Women**
- **Differently – abled**
- **Economically weaker sections**
- **Minority community**

➤ **Any other**

As per the norms given by the state government the college follows the reservation policy in the admission process. The reservations for various categories are as follows.

- SC -15%
- ST-7%
- BC-25 %
- Differently abled – 1%
- Sports -2%
- Minorities – 4.5 %
- Ex- Service men – 1%
- Women Quota – 33%
- NSS/NCC-1%

Programme	No. of Applications				No. of Students admitted				Demand Ratio			
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14
B.A(H.E.P) TM	25	24	40	28	18	17	30	22	28	10	18	25
B.com EM	20	25	60	35	14	20	46	26	25	10	15	25
B.Sc (M.P.C)TM	NIL	18	20	19	NIL	13	14	10	22	14	15	24
B.Sc (M.P.Cs)EM	12	NIL	15	15	8	NIL	10	11	21	14	15	24
B.Sc (B.Z.C) TM	16	15	20	22	12	9	14	16	21	15	15	24

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e reasons for increase, decrease and actions, initiated for improvement.**

- The staff members take special interest in enhancing admissions by undertaking campaigns in spells in the nearby villages.
- Some students show their leaning's towards the private colleges as they are providing fee concessions .Since the students from backward communities get the scholarships even in the private colleges on par with government colleges ,they opt for the private ones for they are located very nearer for their access.

**2.2 Catering to Student Diversity:**

**2.2.1 How does the institution cater to the needs of differently -abled students and ensure adherence to government policies in this regard.**

In the case of differently – abled persons, the government is providing scholarships. In the case of SC, ST, as well as BC students, financial help is being rendered by the government to pursue their studies.

The differently – abled students are trained with special care by taking remedial classes whenever needed.

**2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? if 'yes' give details.**

Yes, the college assesses the students' needs. It is done in two steps. The competence of the students is assessed by every teacher by interacting with them at the beginning of the year. Moreover, the Head of the institution by again interacting with them knows well about their needs in terms of knowledge and skills. By pooling up these two assessments made by the faculty members and the Head of the Institution a plan is chalked out regarding the facilities to be provided such as library facilities, internet facilities and also MANA TV facility for the educational programmes.

The faculty members go on doing the best for the students after discovering what is needed for them once they come into their fold. The students are insisted to join JKC to hone their skills.

### **2.2.3 What are the strategies adopted by the Institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add on/Enrichment courses etc) to enable them to cope with the programme of their choice.**

- The institution by keeping in view of the backward students holds bridge classes to bridge the knowledge gap among them.
- The faculty members pursue them by constantly interacting with them and clarifying their doubts on the spot.
- Remedial classes are conducted to uplift the academically weak students.
- HVPE is introduced to enrich the values among the students.

### **2.2.4 .How does the college sensitize its staff and students on issues such as gender issues, including environment etc.,**

- The institute conducts several awareness programmes to sensitize students and staff gender issues such as Anti-ragging in general and women in particular through its women Empowerment cell and Environmental awareness through ECO club and NSS. Special lectures on National integration and Communal Harmony are also arranged to kindle patriotic spirit among the youth.
- The institute has Red Ribbon club and Grievance Redressal Cell to promote inclusion of all on an equal basis in the curricular and extra – curricular activities of the college.
- The college NSS unit organises special camps on HIV/AIDS, clean and Green, Blood Donation etc—and tries to create awareness on many social and medical issues.
- The faculty inculcates the values of equity by imparting education to students on Human Values and Professional Ethics.
- Anti-ragging committee works towards safe guarding the freedom of the juniors and girls in particular.

### **2.2.5. How does the institution identify and respond to special educational/learning needs of advanced learners?**

- The advanced learners are identified by their performance in the multi-dimensional approach to teaching. For instance, their performance is assessed through tests, assignments, student seminars, group discussions, role plays, debates etc..

- The institute identifies such advanced learners and encourages them with prizes to participate more in extra-curricular activities.
- The meritorious students list is prepared towards the end of the academic year on the basis of their annual performance. Top three rankers are selected and their names are displayed on the notice board duly recognizing their talent and CCE,Hyd will issue the merit certificates at the time of Yuvatharangam festivals at Hyderabad.
- Mr.P. Somasekhar, Rtd. Lecturer in Physics gives away prize money to the toppers in Physics every year.
- Faculty members announce prize money to the toppers in their respective subjects and thus encourage the students to keep up their spirits.

**2.2.6. How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of dropout (student from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.. who may not continue their studies if some sort of support is not provided)?**

- The institution collects the data of those who are lagging behind in their performance initially by conducting slip tests, later by assessing the performance at Annual Examinations. The college has developed a mechanism of making them participate in student seminars, and also counsel them for bringing about some improvement in them.

**2.3 Teaching – Learning process:**

**2.3.1. How does the college plan and organize the teaching – learning and evaluation schedules? (Academic calendar, teaching plan, evaluation, blue print etc)**

- Every year an academic calendar is circulated by the university and this forms a basis for the preparation of the academic calendar by the departments and the institution.
- A detailed analysis of a breakdown of topics for each subject is prepared by mentioning the lectures to be taken for the academic year.
- The faculty members assess the students level of understanding of the subject by using various techniques. An assignment is planned after each lecture. Then there will be an interaction with the students. Later, unit tests, term exams and pre-final exams

are conducted during the course of study and constant evaluation of their performance goes on.

- The student performance is evaluated on the basis of assignments submitted by them on particular important topics.

#### **The evaluation blue print is as given below:**

- Every subject at the UG level has 100 marks for each paper at the annual examinations. In certain subjects, these 100 marks are apportioned between theory and practical examinations. In English subject 50 marks each are allotted for theory and practicals. An online Computer Based Test (CBT) is conducted by an external expert appointed by the university. In mathematics and commerce also external experts come during the practicals and assess the student's performance. Usually all science subjects have practical exams. In the case of environmental studies paper, field work is given some weightage and the assessment and evaluation are done by the teaching staff.
- Only in the case of "Environmental Studies" meant for 100 marks, the students' performance is totally assessed by the internal examiner only. However in the case of other papers at the annual examinations, the evaluation process is done by the university.

#### **2.3.2. How does IQAC contribute to improve the teaching- learning process?**

The IQAC plays a vital role in monitoring the performance of the staff members and suggests methods to improve the teaching-learning process. The teaching staff are being advised to adopt e- learning process wherever it is feasible and to present their teaching material through Power Point presentations. It encourages the teaching staff to attend Orientation programmes and Refresher courses for updating their knowledge. It also makes the students learn some topics through MANA TV presentations. It acts as a catalyst to improve the overall performance levels of the teaching staff.

#### **2.3.3. How is learning made more student- centred? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students.**

Teacher centred learning has become outdated and student centred learning is being encouraged. The policy of “I talk, you listen” is replaced by “ you talk, I listen “. The teachers of modern days are using more pedagogical tools for making learning student- centred. Interactive approach is followed where the students actively participate in the discussions and express their views freely. By playing the role of a facilitator, the teacher encourages the students to learn more through interaction, through group discussions, debates, seminars etc; Moreover the students are evincing keen interest in independent learning using internet.

#### **2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into lifelong learners and innovators?**

By drawing the students into interactive learning process the institution nurtures critical thinking among the students. It develops when the students develop questioning attitude towards whatever he learns. So each faculty member makes every student present a seminar and participate in debates. They are encouraged to present science exhibits in case they belong to science subjects/ courses. Scientific temper is ignited among them by exposing them to seminars often conducted in the college where experts participate and disseminate knowledge. Quiz programmes are often conducted and the students are encouraged to participate in them to keep alive their spirits. Debates and Group discussions conducted at college level will help them a lot in sharpening their capabilities. Ultimately, their thirst for knowledge, inductiveness, hardworking nature transform them into lifelong learners and innovators. The institution plays its part towards initiating the process of creative learning so that they can continue the process lifelong.

#### **2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? eg : virtual laboratories, e- learning resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology ( NME-ICT) open educational resources, mobile education etc.**

- The college has a computer laboratory with internet facility. However other types of technologies and facilities like virtual laboratories, e-learning resources from NPTEL and NME-ICT are not being used due to the fact that the college is constrained in utilizing such technologies.

- The institution is utilizing open educational resources as the students are learning through video lessons broadcast on MANATV.

### **2.3.6. How are the students and the faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc)?**

- National seminars, District Resource Centre seminars are conducted in the institution by the departments enabling the staff as well as students gain much knowledge by being exposed to the lectures of experts called from different universities and colleges.
- Some of the faculty members are undergoing training by attending orientation/Refresher courses in their subjects concerned which in turn is helping them to disseminate the latest knowledge to the students in the classroom lectures.
- The students and the faculty are exposed to advanced level of teaching through which study projects are prepared.
- Teachers and students are encouraged to participate in various National and International seminars/workshops to acquire latest developments in their subjects.

### **2.3.7. Detail (Process and the number of students/ benefited) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring /academic advice) provided to students-**

- The institution introduced mentor/class teacher system where one or two lecturers are allotted to one class to monitor various aspects of the students of that particular class.
- On the academic front, the students are advised by the faculty to make most of the computer facilities available at college level. Moreover they are advised to make use of library sources including reference books, latest journals and magazines which the library abounds with.
- The students are provided with information regarding job melas/ drives, exam schedule for various competitions like Banks, LIC, RRB, Police , Army recruitment etc; by displaying it on the notice board. JKC helps a lot in disseminating information and training them up to get ready for the exams.
- When the students encounter some personal problems which affect their study, the staff members try to assuage and make them feel compatible for good performance in their studies.

- Grievance Redressal cell and Career Guidance Cell established at college level come to the rescue of the disadvantaged sections of the college who have some psychological problems and the counselling will help them to continue their studies without break/hindrance.

**2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years. What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on the student learning?**

- Keeping in mind the need for intensive learning and collaborative learning, the college insisted the staff on using the innovative teaching methods during the last four years. The result being that the teaching staff members are supplementing the chalk and black board work with power point presentations wherever and whenever they feel it more effective in delivering the goods. The traditional one man show like teaching is being replaced with dialogical method which initiates discussions on the topic, thereby makes more and more students participation towards interactive learning and collaborative learning. In science classes, the theory is associated with practical work as it is done in the laboratories. It encourages their spirit of learning practically while listening to the theory. In English classes the subject is moulded into Role plays and it is made to be enacted by the students in the classroom. The student talk time exceeds the teacher talk time.
- The use of ICT is gradually picking up and in the last four years there is a greater use of computer lab by the students.

**2.3.9. How are library resources used to augment teaching process?**

- The institution has a well established library with more than 16000 books which include all subjects and reference books. To cater to the needs of the students as well as teaching staff it is kept open from 9.30am till 5.30 pm instead of the regular college hours (10 a.m to 5 p.m).
- The college library maintains a register in the library for ascertaining the number of students utilizing the facilities of the library. When the students have no class, they visit the library.

- The library utilizes the grants from the state government as well as UGC for the purchase of new editions and titles.
- Both English and Telugu newspapers, Journals, Magazines are purchased for the benefit of the staff and students. Books for competitive examinations, weeklies, monthlies are purchased and their names are displayed up to date on the notice board outside enabling the readers to know about the latest purchases.
- The teaching staff and the students borrow books from the library. A catalogue of books is maintained in the library.
- Individual Departmental Libraries are maintained by all the departments for the purpose of reference as well as to issue them to the students.
- Every department in the college maintains a separate departmental library for reference purposes.

**2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’ elaborate on the challenges encountered and the institutional approaches to overcome these challenges-**

- In fact , every academic year, all the faculty members strictly adhere to the academic schedule and the syllabus is completed within the stipulated time.
- In case of disturbance to the academic schedule, the faculty engage extra classes to complete the syllabus on time.

**2.3.11. How does the institution monitor and evaluate the quality of teaching- learning?**

- The Internal Quality Assurance Cell(IQAC) at the institutional level initially collects the data on students’ performance in order to assess the impact of the teaching process.
- In order to improve the learning process, the faculty identifies the slow learners based on their activeness in the classroom presentations and performance in the regular tests. To such students remedial classes are taken by the staff.
- The quality of teaching is adjudged by the institution on the basis of feedback from students. In case of negative feedback from students on the teaching process, the institution takes effective measures for improving the quality of education by appealing to the staff to update their knowledge and improve their teaching methods.

- The college has grievance redressal Cell to address the personal problems of the students.
- Suggestions are invited from the other stake holders like parents , public and alumni.

## **2.4 Teacher Quality:**

**2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management [recruitment and retention] of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

- The recruitment of teaching staff In permanent posts is done by the government through Andhra Pradesh public service commission. Since there are certain vacant posts, the Commissionerate of Collegiate Education, Hyderabad recruits lecturers on contractual basis until the new recruitment by APPSC takes place.

**Following is the existing teaching staff position in the college:**

<b>Highest Qualification</b>	<b>Professor</b>		<b>Associate Professor</b>		<b>Assistant Professor</b>		<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Male</b>	<b>Female</b>	<b>Male</b>	<b>Female</b>	
Permanent Teachers	1	–	–	–	7	1	9
D.Sc/D.Litt	–	–	–	–	–	–	–
Ph.D	1	–	–	–	2	1	3
M.Phil	–	–	–	–	–	–	–
P.G	–	–	–	–	5	–	5
Temporary(contract )	Nine Members are working temporarily on Contract Basis						
Ph.D	NIL	NIL	NIL	NIL	1	NIL	1
M.Phil					2		2

P.G					4	2	6
Part Time Teachers	NIL					1	
Ph.D							
M.Phil							
P.G					1	1	2

**2.4.2. How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (biotechnology, IT, Bio-informatics etc) ? provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- The college is currently offering courses in computer science and it is able to attract qualified staff on a contractual basis. The students of the last three batches were well settled in the IT field.
- **2.4.3. Provide details on staff development programmes during the last four years. Elaborate on the strategies adopted by the institution in enhancing teacher quality**

A) nomination of staff to various development programmes

<b>Academic Staff development Programs</b>	<b>No. of Faculty members Nominated</b>
Refresher Courses	7=2(2012-13)+5(2014-15)
HRD Programmes	NIL
Orientation Programme	4=3(2011-12)+1(2012-13)
Staff training Conducted by the University	1(2013-14)
Staff training Conducted by the other institutions	7(2013-14)
Summer/Winter Schools, Workshops Etc.	5=3(2010-11)+2(2014-15)

(b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning.

- Teaching –learning methods /approaches: NIL
- Handling new curriculum.: Yes
- Content/ knowledge management: Yes
- Selection , development and use of enrichment materials: Yes
- Assessment : yes
- Cross cutting issues: No
- Audio visual Aids/multimedia: Yes
- OER's: Yes
- Teaching learning material development, selection and use: Yes

The college encourages and deputed the teaching staff to attend such programmes organized by District Resource Centre, Commissionerate of Collegiate Education, A.P and Affiliating university, however college level faculty forum periodically meets to enrich the instructional programmes.

#### **(C) Percentage of Faculty:**

- Invited as resource persons in workshops/seminars/ conferences organized by external professional agencies: 2%
- Participated in external workshops /seminars /conferences recognized by national/international/professional bodies:90%
- Presented papers in workshops/seminars/ conferences/conducted or recognized by professional agencies:45%

#### **2.4.4. What policies /systems are in place to recharge teachers ( e.g providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programmes ,industrial engagement etc.**

- Faculty members are deputed to attend training programmes, national and international seminars conducted at the state /national level.

- Two-day national seminar without the financial support of UGC was organized successfully by the departments of Botany and Zoology
- Some of the staff members are engaged in research programmes to pursue Ph.D.
- Some staff members have published their papers in national and international journals.

**2.4.5. Give the number of faculty who received awards/recognition at the state, national and International level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

The institution recommends the names of those teachers who have rendered meritorious services to the institution in general and the students in particular to the higher bodies for the recognition of their valuable services, From the institution such recognition was gained by the following .

**Dr. D. Giri ----- Principal: State best teacher Awardee (2011)**

**2.4.6. Has the institution introduced evaluation of teachers by the students and external peers? If yes; how is the evaluation used for improving the quality of the teaching – learning process?**

Yes. IQAC is meant for monitoring the work efficiency of the faculty members. It takes the opinion of the students by way of feedback and analyses it and tries to improve the quality levels in teaching. On the basis of feedback, suggestions are made to the teachers concerned in enhancing the quality of teaching. It gives appreciation to those whose work is excellent. Academic Audit team from CCE visits the college and evaluates the performance of teachers/departments and suggests to improve the standards . Also, continual updating the teacher performance in the commissionerate’s website and provides scope to improve the teacher standards.

**2.5 Evaluation process and Reforms:**

**2.5.1. How does the institution ensure that the stakeholders of the institution particularly students and faculty are aware of the evaluation processes?**

- The institution by way of interacting with the students, ensures that both students and faculty are aware of evaluation processes of the college at the time of re-opening of the college itself.
- During the process of admission and the commencement of the classes, the faculty members and the department in-charges enlighten the students about the evaluation methods.
- Senior faculty members try to create awareness among the newly recruited members of faculty whenever the occasion comes.

### 2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- The following evaluation reforms are introduced by the affiliating university ,
  - Introducing one answer booklet to avoid malpractices, snatching of papers etc.
  - Using OMR sheet. With barcode.
  - Giving secret code to each answer script.
  - Keeping the results of the university on the website
  - Conducting on- line practicals with external examiner in English subject.
  - Conducting practical examinations for the subjects like commerce & mathematics.
  - Issuing guidelines for the conduct of the examinations.
  - Instant examination introduced to save the academic year of out going students.
- The institute has initiated the following reforms:**
  - Encouraging student seminars in each subject to assess their performance.
  - Insisting the students on writing the term exams, unit tests, pre-final exams- conducted at regular intervals.
  - Assignment maintenance by each student keeps alive their interest in the subject. Moreover it improves their writing skills.
  - Arranging expert lectures frequently enabling the students to enrich in their subjects.
  - The examination committee of the college takes every precaution to conduct external and internal exams and recommending suitable punishment to those who are engaged in malpractice.

**2.5.3. How does the institution ensure effective implementation of the valuation reforms of the university and those initiated by the institution on its own?**

- The principal, through IQAC monitors all the evaluation reforms. And the IQAC tenders its suggestions for an improvement in the evaluation system from time to time.
- For effective implementation of evaluation reforms of the university, the college strictly conducts the examinations and the internal squad effectively checks malpractice of any kind and initiates discipline among the students.

**2.5.4. Provide details on the formative and summative assessment approaches adopted to measure student achievement, Cite a few examples which have positively impacted the system.**

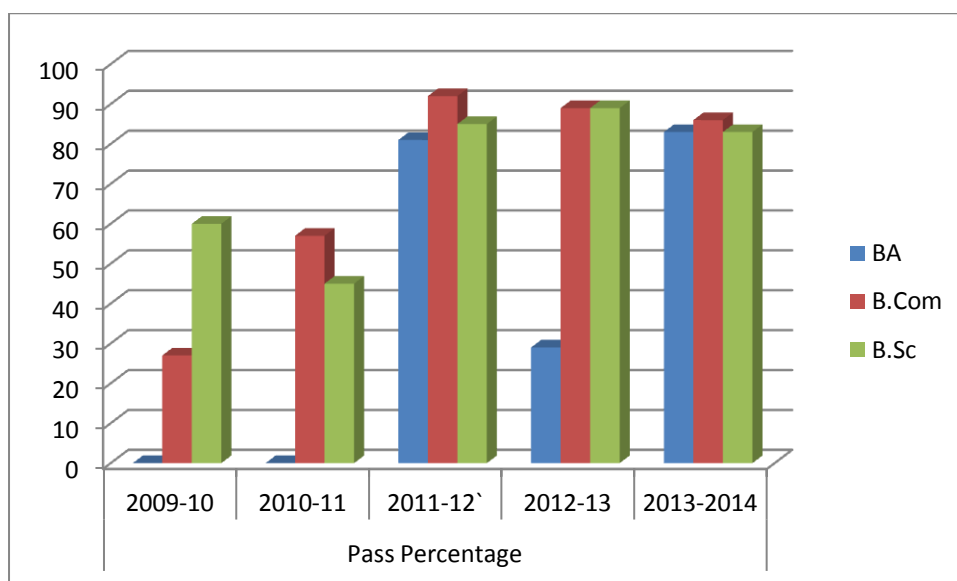
- At the formative level the institution tries to evaluate the student's ability by conducting a slip test orally. Later the student is asked to give a seminar which helps to assess his standard. His individual oriented seminars formulate the basis to improve performance of the student at the next stage i.e when slip tests are conducted. After that they write the term exams and pre- final examinations. Though evaluation is done , it won't carry any weightage. In the summative level the students write the final examinations conducted by the university and as there is marking system their ranks are decided on the basis of marks they get in the final examination

**2.5.5. Give details on the significant improvements made in ensuring rigour and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects. Independent learning, communication skills etc...)**

- Initially, the college monitors the students' progress through student seminars. Assignments, Term exams, Study projects, Field work etc...
- After each test , based on the performance, the academically backward students are counselled by the faculty members to improve their performance, the slow learners are advised to attend the remedial classes

### College pass percentage in university exams from 2009-10 to 2013-14.

Year	College Pass Percentage
2009-2010	51
2010-2011	51
2011-2012	86
2012-2013	69
2013-2014	84



#### 2.5.6. What are the graduate-attributes specified by the college/affiliating university?

##### How does the college ensure the attainment of these by the students?

- Internal assessment system as it exists primarily for PG courses has not been adopted by the University for UG courses. Nevertheless, the assessment of the student's performance is done by the teaching staff by using different indicators like assignments, unit tests, term exams, student seminars, study projects etc....
- Despite weightage not being given to the above exams as is done in the universities, the institution is striving hard to make the students disciplined and good mannered by

teaching a newly introduced subject “Human Values and Professional Ethics”. for both I year and II year UG students

- A paper on “Environmental Studies” has been introduced to the III year students to create awareness among them for safeguarding the environment, flora and fauna,eco-system etc;
- To remove computer illiteracy, all the students are encouraged to use computers by providing net facility to have access to the wider world.
- Through debates, group discussions, student seminars, the students are exposed to speaking and listening which help them a lot to enrich themselves with content as well as communication skills.
- Through JKC, their mental stamina is strengthened with the help of soft skills and analytical skills.

#### **2.5.7. What are the mechanisms for the redressal of grievances with reference to evaluation both at the college and university level?**

- The institution has set up an examination committee with a view to look into the grievances of the students in relation to examinations and evaluation.
- The college examination committee assists students in the redressal of their problems regarding the conduct of the exams and evaluation
- The affiliating university has kept the provision for revaluation and rechecking of answer books.

### **2.6 Student performance & learning outcomes**

#### **2.6.1 Does the college have clearly stated learning outcomes? if ‘yes,’ give details on how the students and staff are made aware of these?**

- Yes, the college has clearly stated learning outcomes. Graduation course is an important step in one’s career. After the successful completion of the three year degree course, the students may either pursue higher education by joining the universities or seek self employment. Most of them do prefer to settle in either private or government jobs. Keeping this in view, the faculty members try to provide them

with necessary skills to face the competitive examinations. The teachers either by going through newspapers, employment news or browsing the net, collect the information regarding job opportunities and make the students aware of them. Besides, the students are trained through JKC especially in communication skills, soft skills, analytical skills, arithmetic knowledge, Computer skills, general knowledge etc.. that makes them confident to face the written tests, as well as interviews. Various reputed companies come forward with a view to recruit students in their firms by conducting job melas /drives and selecting the eligible candidates. The fact that the employers themselves are coming to colleges searching for talented students speaks volumes about the qualitative teaching rendered at the college level. The staff gives career –counselling to the students through JKC

**2.6.2. Enumerate on how the institution monitors and communicates the progress and performance of the students through the duration of the course/programme? Provide an analysis of students results/achievements (programme/Coursewise for the last four years) and explain the differences if any and patterns of achievement across the programmes/ courses offered?**

- The structure of teaching learning programme is devised in such a way that the college can mould the students with comprehensive knowledge about their subjects. There is a greater realization among the staff that a thorough modernization of teaching, learning, and getting used to student centred learning methods which give more priority to communication skills, computer skills and analytical skills will help them in getting good jobs. Further, to make the learning process more subject oriented, the essay type questions have been replaced with objective questions and answers. Seminars are made compulsory in which students actively participate and deliver the matter effectively before others. Study projects given to them will make them aware of the practicalities embedded in the subject besides gaining field experience.

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- The teaching, learning and assessment strategies adopted by the institution are aimed at improving the skills of the prime stakeholders seeking jobs in the job market. The college is offering the computer courses at UG level and with regard to the

development of their communication skills, debates, student seminars and group discussions, study projects are organized with the cooperation of JKC unit. The college gets ready the students to participate in job drives conducted elsewhere and tries to help them get a lot of experience in this regard. The fact that there is a lot of improvement in the result of the students can be seen in the example given below.

Comparison of marks obtained in I year & II year of B.Sc students

Who are presently in III year

<b>Sno</b>	<b>Name of the student</b>	<b>Percentage of Marks in I-Year</b>	<b>Percentage of Marks in II-Year</b>
1	M.Srihari I IIMPC (2013-14)	64	65
2	B.Anil BZC	46	54
3	G.Sreenivasulu, III MPC	59	70
4	G.Lakshmaiah III B.Com	58	60
5	K. Eswaraiah III BA	31	46

### Result analysis for the years for 2009-10 to 2013-14

Group	Pass Percentage				
	2009-10	2010-11	2011-12`	2012-13	2013-2014
BA	NIL	NIL	81	29	83
B.Com	27	57	92	89	86
B.Sc	60	45	85	89	83

#### **2.6.4. What are the measures/initiatives taken up by the institution to enhance the social and economic relevance [student placements. Entrepreneurship, innovation and research aptitude developed among students etc.] of the courses offered .**

- The institution has taken up initiatives to enhance the social and economic relevance of the courses offered. Among the diverse methods for collection and analysis of the data on students learning outcomes, the first method is analysing their performance at the final examination as per the data received from the controller of examinations. This forms the basis for the assessment of their performance in II& III years. Remedial coaching is given to those who are slow learners with an aim to uplift their standards and keep them abreast with the fast learners .The experience of old students can be gathered at the annual alumni association and it is used as the basis for the changes that can be brought about in teaching learning methods, assessment methods and in making the students gain more knowledge, suitable for acquiring a job. If changes are supposed to be needed in the syllabus that come under the purview of the respective boards of studies at the university level, suggestions are sent to it at once by the teaching staff to make the subject more job-oriented.

#### **2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

- The institution has established IQAC to monitor the quality of teaching and ensure better learning outcomes. The head of the institution, through IQAC, monitors all the

evaluation reforms. Moreover the college depends on the feedback from various sources like general public, parents of the wards and the employing agencies which conduct job melas elsewhere etc... the role of alumni who have settled in different jobs also is taken into consideration while assessing the quality of learning that the college offers. The better their settlement, the better the learning outcomes.

#### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

- At the beginning of the academic year, the university circulates the general guidelines about attendance, student discipline and other related matters pertaining to their assessment. The hand books circulated at the time of admissions stipulate the behavioural pattern of the students. Of late, the universities are stressing on the functioning of anti-ragging committee at the college level. The gender related problems are tackled effectively by the women's cell functioning at the college level. Recently a paper on "Human Values and Professional Ethics" has been introduced to the I &II year UG students to impart good values which help them turn into useful citizens in the society. Through JKC unit the college tries to inculcate in the students the skills needed for better settlement such as soft skills, analytical and mathematical skills.

#### **2.6.7. Does the institution and individual teachers use assessment /evaluation as an outcome as an indicator for evaluating student performance, achievement of learning objectives and planning? if 'yes' ,provide details on the process and cite a few examples . Any other relevant information regarding teaching-learning and evaluation which the college would like to include.**

- Apart from acquiring academic excellence , the college makes every possible effort to enable the students to develop good moral character, to become the agents of social change and as part of it, the college started teaching the paper "Human values and Professional Ethics" introduced by the university for the I &II year UG students.
- Internal evaluation for the subject "Environmental Studies" is done by the teaching staff of that particular subject.

**Criterion-III**  
**Research, consultancy and extension**

**3.1 Promotion of research:**

**3.1.1. Does the institution have recognized research centres of the affiliating university or any other agency/ organization?**

- The institution doesnot have any recognized research centres of the affiliating university since this is an affiliated college that offers only UG courses where the scope for research is limited

**3.1.2. Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

- Yes, A research committee has been constituted for the purpose of guiding and monitoring research programmes of the institution, the research committee comprises:
  1. Dr. D. Giri, principal : Chairman
  2. Dr.N.Madhu. Lecturer in Physics: convener
  3. Dr.Chandrapoorna, Lecturer in Commerce, Member
  4. Dr. K. Karunasri Lecturer in Telugu: Member
- The research committee motivates faculty members to take up research projects, to join Ph.D programmes, to foster a philosophy of research among the faculty and students and to encourage them to attend seminars and conferences.

**3.1.3. What are the measures taken by the institute to facilitate smooth progress and implementation of research projects /schemes?**

- **Autonomy to the principal investigator**
- **Timely availability or release of resources**
- **Adequate infrastructure and human resources.**
- **Time of reduced teaching load, special leave etc to teachers.**
- **Support in terms of technology and information needed.**

- **Facilitate timely auditing and submission of utilization certificate to the funding authorities**
- **Any other.**
- Currently no faculty member has a research project on hand but one member has applied for minor research project ( MRP). Further, three faculty members are pursuing research in their respective fields. Of the three, one is from languages, one from sciences and one from Arts section.

### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among the students?**

- The institution is making efforts to develop scientific temper among the students by teaching them about the need for objectivity in pursuing scientific studies. The college conducts national seminars and DRC seminars where the research presentations by expert lecturers ignite their research attitude and promote their aptitude with renewed spirits. Research culture and aptitude among students are inculcated by sending them for field work and also by asking them to make study projects. The science students are encouraged by the faculty members, to participate in the district level science exhibition held at DKW College, Nellore. The Departments of Botany and Zoology secured District first prize for their exhibits.

### **3.1.5 Give details of the faculty involvement in research activities such as Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.,**

#### **Guiding student research:**

- At present no faculty member is involved in guiding student research

#### **Research projects:**

- A proposal for Minor Research project has been sent by the Department of Telugu.

### **3.1.6 Give details of workshops/training programmes/sensitization programs conducted/organized by the institution with focus on capacity building in terms of research and imbibing culture among the staff and students.**

- In the last four years, the college conducted national and district level programmes as furnished here under.
- Departments of Botany and Zoology collectively organized a National seminar on “Bio-diversity on Sep 23<sup>rd</sup> & 24<sup>th</sup> 2014 in the college premises.”
- Department of physics, Conducted District level seminars on 10<sup>th</sup> August 2010 & on 15<sup>th</sup> Oct 2014
- Department of chemistry conducted a DRC seminar in November 4<sup>th</sup> 2011
- Department of Zoology conducted a district level seminar in December 05<sup>th</sup> 2013
- Department of Commerce conducted a DRC seminar in December 21<sup>st</sup> 2012
- Department of commerce conducted one day workshop on ‘Consumer Awareness’.

### **3.1.7. Provide details of prioritized research areas and the expertise available with the institution**

- The Principal of the institution, Dr.D Giri: His prioritized area of research is “Applied Regression Analysis”
- Dr N.Madhu, lecturer in Physics: His prioritized area of research is “Solid state Spectroscopy – Energy Levels of Transition Metal Ions In solids ”
- Dr.K Karuna sri , lecturer in Telugu: Her prioritized area of research is”Adhunika Telugu Kavitvamlo Samudram”
- Dr Chandra poorna , lecturer in Commerce: His prioritized area of research is “ Small Scale Industrial Entrepreneur of Chittor District in Andhra Pradesh”
- Dr. M. Uma Shankar Raju: His prioritized area of research is “ The study of waste lands and Forests of Sehore District (M.P.) with the help of remote sensing technology.Causes of waste lands and its management”

### **3.1.8. Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.**

- The institution was able to attract some researchers of eminence to visit the campus and interact with the teachers and students. Among them **Prof. Visweswara Rao, former vice chancellor of Vikrama Simhapuri university** and prof. srinivasulu reddy former principal of Vikrama simhapuri university college who participated in college anniversary and national seminar respectively. The other experts who visited the campus and interacted with the students and teachers on various occasions are as follows.

<b>S.No</b>	<b>Name of the Resource Person</b>	<b>Designation</b>
1	Vithapu Bala Subramanyam	M.L.C
2	Prof.A.Jagadish	Director, Nayudamma Centre, Professor of SRM University Chennai
3	Dr.Rajasekhar	Asst. Professor Department of Zoology S.V.University, Tirupathi
4	Prof. M.Srinivasulu Reddy	Department of Zoology S.V.University, Tirupathi.
5	Dr.Y.Dayakar	Reader, Department of Zoology D.K.W. College, Nellore
6	Dr.R.V.S. Prasad	Principal, SVGS Degree College, Nellore
7	Smt. G.Sarala Kumari	Principal, SKR Govt.Degree College, Gudur
8	Dr. Supraja Dharani,	Tree Foundation, Chennai

### **3.1.9. What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

- The faculty members are doing research programmes on part -time basis. So nobody has utilized sabbatical facility so far in the institution

**3.1.10 Provide details of the initiatives taken up by the institution creating awareness / advocating / transfer of relative fundings of research of the institution and elsewhere to students and community (lab to land)**

- The institution has not yet undertaken any major /minor research projects. So the communication of findings has no relevance. However, the faculty members who have completed their research as well as those who are pursuing research try to communicate some of their research findings to the students.

**3.2 Resource mobilization for research :**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure financial allocation and actual utilization**

- There is no such provision in the government budget for research activities

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of faculty that has availed the faculty in the last four years?**

- There is no such provision in the institution

**3.2.3 What are the financial provisions made available to support student research projects by students?**

- There is no financial provision made available to support student research projects. However, the institution assists them to undertake study projects.

**3.2.4 How do the various departments/units / staff of the institution interact in undertaking inter-disciplinary research? cite examples of successful endeavours and challenges faced in organizing interdisciplinary research**

- No faculty member is at present doing inter disciplinary research

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

- The faculty members who are pursuing research are putting the research facilities to optimal use. The faculty member in science group pursuing research is able to utilize

lab facilities available in the institution. The remaining members belonging to arts and languages are able to utilize library resources to the fullest extent.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes give details**

- The institution has not received any grants from industry or other beneficiary agency so far.

**3.2.7 Enumerate the support provided to the faculty in recurring research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and the grants received during the last four years.**

Nature of project	Duration	Title of the Project	Name of the Funding Agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	A proposal for minor research project has been sent to UG by the Department of Telugu and Botany for financial Assistance					

**3.3 Research facilities:**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

- The institution has library and internet facilities for faculty members and students within the campus for research orientation. There are well equipped laboratories for the science scholars to undertake practical work.

**3.3.2. What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

- The institution is planning to widen network facilities on the campus to meet the needs of the researchers and all students.

**3.3.3. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments facilities created during the last four years?**

- The institution has not received any grants from industry or any other beneficiary agency so far for developing research facilities.

**3.3.4. What are the research facilities made available to the students and research scholars outside the campus/ other research laboratories?**

- Three members of the faculty are pursuing research work in association with respective departments of Sri Venkateswara University, Tirupathi, Vikrama Simhapuri University Nellore, as well as Bharatiya University Coimbatore using their research laboratories outside the campus

**3.3.5 Provide the details on the library information resource centre or any other facilities available specifically for the researchers?**

- The institution has a good library equipped with reference books, journals and net facility which are quite useful to the researchers and students

**3.3.6 What are the collaborative research facilities developed /created by the research institutes in the college? for ex laboratories, library instruments, computers, new technology etc**

- As part of collaboration with botany department of the college, Mahendra Finance Company supplied saplings to the college for developing green cover and research.

**3.4. Research publication and awards:**

**3.4.1. Highlight the major research achievements of the staff and students in terms of**

- **Patents obtained and fields (process and products):NIL**
- **Original research contributing to product improvement : NIL**
- **Research studies or surveys benefiting the community or improving the services.**
- **Research inputs contributing to new initiatives and social development.**
- **Some of the faculty members are pursuing their doctoral studies in various research areas.**

### 3.4.2 Does the institution publish or partner in publication of research journals?

If 'yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international data base?

- The institution does not publish or partner in the publication of research journals .

### 3.4.3 Give the details of publications by the faculty and students:

- **Publication per faculty :10**
- **No.of papers published by faculty and students in peer required journals (National/International): 10**
- **Number of publications listed in international database (e.g. web of science Scopus, humanities international complete, Dare Database-international social sciences directory, EBSCO host, etc...):10**
- **Monographs:NIL**
- **Chapter in books : 01**
- **Books edited: NIL**
- **Books with ISBN/ISSN numbers with details of publishers: 5**
- **Citation index: NIL**
- **SNIP: NIL**
- **SJR: NIL**
- **Impact factor: 2-5**
- **H-index: NIL**

<b>Sno</b>	<b>Name of the Faculty</b>	<b>Subject</b>	<b>No. of Publications</b>
1	Dr D.GIRI, Principal	Statistics	5
2	Dr N.Madhu	Physics	5
3	Dr K.Karunasree	Telugu	2
4	Dr D. Chandra purna	Commerce	2
5	Sri M.John Paul	Botany	9

6	Sri CH.Krishna Murthy	English	7
7	Sri Vijay Mahesh	Librarian	2

- ❖ Lambert Academic publishing, Germany with ISBN: 978-3-659-50277-4 published. Some New Selection Technique for Linear Statistical models by Dr D. GIRI, Principal.

#### 3.4.4 Provide details (if any) of

- **Research awards received by the faculty:** Dr D. GIRI, Principal jointly with miracles World Records Awardee Prof. P. Balasiddamuni, received the miracles World record certificated.
- **Recognition received by the faculty from reputed professional bodies and agencies. Nationally and internationally.**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions**
- **So far no research award, recognition or incentive has been received by any member of the faculty**

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute industry interface?

- Institute-industry interface is observed at one level as industries are evincing keen interest to select the candidates graduating from the institution.
- The institution is planning to approach industries for providing financial resources to conduct surveys on research projects of relevance that will be useful to the community at large. For example 1) Sri SivaramaKrishna contract lecturer in Chemistry is himself Academic Counsellor in Dr B.R Ambedkar Open University, Hyd & ANU Guntur, Centre for Distance Education, Bharathiar University, Coimbatore.

2) Sri B. Peera Kumar, contract lecturer in Economics is sharing the expertise as academic counsellor to Dr B.R.A.O.U study centre at DK Govt. College, Nellore.

3) Sri Ch.Krishna Murthy, Lecturer in English is acting as Resource person for Distance Education, Dr.B.R.A.O.U, Sarvodaya College, Nellore.

### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

- The institution is evolving its policy regarding consultancy. The staff are being contacted by some organizations to utilize the expertise.

### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

- The institute has been encouraging the staff to lend their services for consultancy purpose.

### **3.5.4 List the board areas and major consultancy services provided by the institution and the revenue generated during the last four years?**

- The institution has not provided any major consultancy services. However, free consultancy has been extended to Aqua farmers and others by Dept. of Zoology on Aqua culture experts.

### **3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff Involved: institution) and its use for institutional development?**

- The faculty, if at all generates income through consultancy, uses the same for the development of the institution only.

## **3.6 Extension activities and institutional social responsibility [ISR]**

### **3.6.1 How does the institution promote institution neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

- The institution is very conscious of its role in community network and well being of its neighbourhood and in view of its responsibility has initiated a number of community developmental activities as listed below
- Conducting programmes like social health and hygiene awareness, clean & green programmes through NSS in the surrounding areas and neighbouring villages,
- Organizing blood donation camps, HIV/AIDS awareness campaigns through red ribbon club & NSS.
- Organizing consumer awareness programmes by consumers club constituted at the college level.
- Organizing NSS special camps for 10 days as part of its community development programme where in a village is adopted. For example, the village, utukur was adopted and various activities were taken up like HIV/AIDs awareness, blood donation, sanitation work literacy campaign and conducted medical camps, social awakening programmes on important issues.

### **3.6.2 What is the institutional mechanism to track student's Involvement in various social movements activities which promote citizenship roles?**

- Voters awareness campaign was organized by the dept of political science to motivate the students on the right to vote. The Mandal revenue officer was also invited to clarify the doubts of the students when voters day was observed.
- As part of social movement every eligible candidate was enlisted and made to cast his/her in the elections. It yielded good results in the form of better voter turnout. It won the appreciation of the locals.
- In view of National Literacy Week, essay writing and elocution competitions were conducted on 8<sup>th</sup> Nov2012 to inculcate social values among the students
- Students involvement in social activities that promote citizenship roles is done through NSS when they organize camps at various places adjacent to their village.
- Every year many students from the college participate in Yuvatarangam programmes conducted by CCE Hyderabad and bring recognition to the college by exhibiting their talent at state level too.

### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

- The college in general takes into account the demand generated for the courses offered in the college through the number of applications received at the time of admissions as it is the indirect indicator of the quality of the institution.
- The institution solicits stakeholder's perception and its quality through different mechanisms. One of them is the feedback that the institution gets from the students. Others include the feedback from the parents association, alumni association and reputed institutions which offer jobs by conducting job drives.
- CPDC, staff council meeting suggest appropriate steps that are being taken up for the sustenance of quality education.

### **3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, List the major extension and outreach programmes and their impact on the overall development of students.**

- The extension and outreach programmes are mainly conducted through NSS activities and red ribbon club activities. Among them the NSS volunteers undertake programmes like adoption of some villages every year clean and green programmes, AIDS/HIV awareness rallies, blood donation and medical camps, sapling plantations, literary and adult education programmes etc Red Ribbon club members vigorously try to create awareness about AIDS/HIVs by taking the help of local doctors and experts Citizens awareness about franchising , consumer awareness programmes also are included in the list of major activities conducted by the institution. The budget allocations for these programmes is made through the earmarking of funds received under NSS programmes and the amount received in the last four years is nearly RS.1,50,000
- Various amounts received and the amounts spent during the last four academic years are given below

Sno	Academic Year	Outreach (Extension Programme (NSS Activity))	Amount Spent (in Rs)
1	2010-11	<ul style="list-style-type: none"> <li>• A village known as parlapalli was adopted to organise various extension programmes through NSS</li> <li>• The selected streets were cleaned thoroughly</li> <li>• Premises of the high school, Panchayat office and two primary schools were cleaned thoroughly</li> <li>• Various types of plants like mango neem were planted in the premises of schools</li> <li>• A medical camp was organised and free check up was held and medicines were provided for the poor and needy</li> </ul>	15, 000 rupees for regular activities and 22, 000 rupees for special camp and a total of <b>37,000</b> rupees
2	2011-12	<ul style="list-style-type: none"> <li>• A village known as parlapalli was adopted to organise various extension programmes through NSS</li> <li>• The selected streets were cleaned thoroughly</li> <li>• AIDS rally was conducted</li> <li>• School age children were identified and they were joined in the schools</li> <li>• A survey was conducted to identify the dropout students of the primary schools and high schools and they were motivated and rejoined in the schools</li> <li>• Premises of the high school, Panchayat office and two primary schools were cleaned thoroughly</li> <li>• Various types of plants like mango neem were planted in the premises of schools</li> <li>• A medical camp was organised and free check up and medicines were</li> </ul>	15, 000 rupees for regular activities and 22, 000 rupees for special camp and a total of <b>37,000</b> rupees

3	2012-13	<ul style="list-style-type: none"> <li>• A village known as parlapalli was adapted to organise various extension programmes through NSS.</li> <li>• AIDS awareness rally was conducted.</li> <li>• A survey was conducted to identify the dropout students of the primary schools and high schools and they were motivated and rejoined in the schools</li> <li>• Special camp was organised during the academic year and encouraged the village youth to participate in community service</li> <li>• The high school was adopted and the students were encouraged academically by conducting quiz etc</li> <li>• Many plants like mango, Neem, Amla were donated to the Panchayat office and the high school</li> <li>• Motivation programmes and personality development programmes were conducted for the village youth</li> <li>• Four streets were selected and they were cleaned thoroughly</li> <li>• A mega blood donation camp was organised through which about 32 units were collected and donated to red cross Nellore</li> <li>• A health camp was organised and free check-up and medicines were provided for the poor and needy</li> <li>• Talented NSS volunteers were selected and they conducted various cultural programmes to enhance awareness regarding education, Clean and green, problems due to open toilets, women education, Dowry problems etc</li> </ul>	15, 000 rupees for regular activities and 22, 000 rupees for special camp and a total of <b>37,000</b> rupees

4	2013-14	<ul style="list-style-type: none"> <li>• A village known as Utukur was adopted to organise the extension programmes through NSS</li> <li>• NSS volunteers participated in Yuvatarangam - 2014 and bagged the <b>district first</b> in Mono-action, One act play, Quiz and second prize in folk dance and they participated in <b>state level competitions</b></li> <li>• The school premises were cleaned thoroughly</li> <li>• A survey was conducted to identify the dropout students of the primary schools and high schools and they were motivated and rejoined in the schools</li> <li>• The students of high school were encouraged academically by providing a <b>prize money of 1116 rupees</b></li> <li>• To enhance strength in the primary school about <b>1000 note books</b> were distributed and an amount of <b>1116 rupees</b> was donated to the school by the NSS volunteers</li> <li>• AIDS awareness rally was conducted.</li> <li>• A blood donation camp was organised, about 54 units were collected and donated to The Red Cross Nellore</li> <li>• A medical camp was organised by inviting Doctors from various fields in which free check up and medicines are provided to the poor and needy</li> <li>• Different plants like mango, Neem, Amla, Guva were planted by the NSS volunteers in the village</li> <li>• Talented NSS volunteers were selected and they conducted various cultural programmes to enhance awareness regarding education, Clean and green, problems due to open toilets, women education, Dowry problems etc</li> </ul>	15, 000 rupees for regular activities and 22, 000 rupees for special camp and a total of <b>37,000</b> rupees
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**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS.NCC, RRC and other national/international agencies?**

- The faculty and students of the institution are actively involved in various extension activities like NCC, NSS, RRC. Citizens Awareness programme about franchising etc.
- Youth festivals are also conducted in coordination with CCE, Hyd.

**3.6.6 Give details on social surveys, research and extension work (if any) undertaken by the college to ensure social practice and empower students from underprivileged and vulnerable sections of the society**

- The students belonging to the underprivileged and vulnerable sections of the society are empowered due to the overall policies pursued by the government. One of such policies, is fee reimbursement as it would facilitate the members belonging to these sections join college without any financial encumbrances
- Through NSS, the institution takes up extension work which include adopting a village and organizing a camp for seven days which will have its impact on creating awareness about social justice

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complete students' academic learning experience and specify the values and skills inculcated.**

- In the case of students from science groups, the field work they undertake gives them requisite knowledge to understand their subjects well. In the case of students from social sciences, their participation in extension programmes gives them practical experience in dealing with social problems and also enhancing their leadership qualities. These activities altogether enable them to understand the complexities involved in the development process which in turn help them in their academic learning.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities**

- As part of NSS activities, the NSS volunteers adopt a village , stay there for a period of three to five days and participate in various programmes. A team of villagers will show the nature of work to be done in the village to the volunteers who start doing it under the supervision of NSS programme officer. The villagers’ feedbacks on the work of the volunteers reflect their performance. The volunteers create awareness among the villagers about many issues like problems of pollution, environmental safety, ecological balance, health and hygiene problems, adult education, women empowerment. The women’s cell at the college also does the same by creating awareness among the girls, who in turn carry the message home. They include children’s health, sanitation in and around their homes, women education etc.....
- The response generated in the village community and their participation along with the students is viewed as a symbol for the right understanding of the villagers towards the college activities .

**3.6.9 Give details on the constructive relations forged (if any) with other institution of the locality for working on various outreach and extension activities**

- The institution forges good relationships with the institutions at hand in the locality.
- Red ribbon club members organized a series of meetings in the month of December in 2013 at various neighbouring degree colleges viz. Lendy college Rajupalem, Krishna chitanya degree college, Nellore, and other private degree colleges at Allur , Nellore and created awareness among the students to inculcate social and ethical values and the need to maintain healthy social relations.
- With the cooperation of the local health department, the institution has undertaken HIV/AIDS awareness programmes and conducted rallies.
- In alliance with the Red Cross Society, the institution has been regularly conducting blood donation camps at Vidavalur , Utukur, Parlapalli villages

- At the initiation of MRO, vidavalur, the institution has undertaken the citizen awareness programme about adult franchise
- In collaboration with the board of aqua culture, the institution conducted a seminar in the campus with experts to create awareness about the fish and prawn culturing and the need to protect the environment against pollution.

**3.6.10 Give details of awards received by the institution for extension activities and contributions to the social community development during the last four years..**

- The institution while organizing camps received appreciation from the local elite for the services rendered to the society.

**3.7 Collaborations:**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities? Cite examples and benefits accrued of the initiatives- collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

- Three lecturers are pursuing research in their respective fields while using the research facilities available in the universities at Tirupathi, Hyderabad etc... however, the lecturers who had Ph.D Degrees already are making use of the facilities available at college library. Some of the staff members have ties with the faculty members at the Vikrama Simhapuri University, Nellore for undertaking collaborative research.

**3.7.2 Provide details on the MOU's/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/corporate (corporate entities) etc. and how they have contributed to the development of the institution**

- The institution maintains good relations with C.V.S academy Nellore, a reputed institute that moulded hundreds of youth into bank employers. As part of this faculty of the CVS academy visit the institute very often. The JKC unit of the college arranges workshops in collaboration with the CVS coaching institute and guides the students towards acquiring employability skills
- The Department of commerce maintains MOU with the consumer forum, kovur. The senior members of the forum visit the college and try to create awareness among the

students regarding consumer safety mechanism, consumer forum where the grievances are redressed etc.,

- The college maintains good relations with the local syndicate bank officials. The managers of Syndicate Bank, Vidavalur, Andhra Bank, Nellore were invited in December- 2013 to the institution to create awareness among the students about the latest transactions like e-banking, NEFT, paperless currency etc... they spent two hours time with the college students clarifying their doubts and recharging their spirits. The students gained a lot of knowledge regarding bank transactions
- The institution maintains good rapport with the alumni who are invited on Founders Day Celebrations. They share their past experiences in the college with the present students and inspire them by telling them about their great positions while recalling the services of their teachers. A reputed doctor, an old student of the college was invited and honoured on the Founders Day Celebrations held in 2012 – 2013.

**3.7.3 Give details (if any ) on the industry –institution –community interaction that have contributed to the establishment /creation /up-gradation of academic facilities , student and staff support , infrastructural facilities of the institution , laboratories /library/new technology/placement services etc**

- The industry- institute interaction helps our institute in such a way that they organize job drives/melas through JKC for the recruitment of the staff and invite our students to participate in the drive and get selected. The students are trained thoroughly by the college JKC before sending them for selections,.
- Alumni came forward with funds to construct the college attached hostel in the campus.

**3.7.4 High lighting the names of eminent scientists/ participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

- The following are the eminent academicians /researchers visited the college in connection with guest lectures, national seminars etc

<b>S.No.</b>	<b>Name of The Visitor</b>	<b>Purpose</b>
1	Prof.A.Jagadish Director, Nayudamma Centre, Professor of SRM University,Chennai.	Resource Person in the District Level Seminar
2	Dr.Rajasekhar Asst. Professor Department of Zoology S.V.University, Tirupathi.	Resource person in National Seminar on Bio- Diversity
3	Sri V.Balasubrahmanyam Member of Legislative Council A.P.Assembly	As a Guest for Annual Day Celebrations
4	Prof. M.Srinivasulu Reddy Department of Zoology S.V.University, Tirupathi.	Invited talk at National Seminar on Bio-Diversity
5	Dr.Y.Dayakar Reader, Department of Zoology D.K.W. College, Nellore	Extension Lecture at National Seminar
6	Smt. G.Sarala Kumari Principal, SKR Govt.Degree College, Gudur	Guest of Honour for National Seminar
7	Dr.R.V.S. Prasad Principal, SVGS Degree College, Nellore	As a Guest for Annual day Celebrations
8	Dr V.Krishna Kumar Principal, Govt.Degree College, Naidupet, Nellore Dist.	Invited Talk on Bio- Diversity
9	Dr. Supraja Dharini, Tree Foundation, Chennai	Invited talk on Bio- Diversity
10	Dr. R.V.S.S.N. Ravikumar, Asst. Professor in Physics Acharya Nagarjuna University, Guntur	Invited talk on Nano Materials
11	Dr. V.Madhu Sudhan Rao,Reader , Department of Physics SKR GDC, Gudur, SPSR Nellore Dist	Invited talk on Communication systems

12	Dr. V.Somasekharam Principal, Sri Sarvodaya Degree College, Nellore	Delivered an extension lecture on Optics
13	Dr. K.P.R.R. Mohan Reddy Lecturer in Chemistry Govt. Degree College (Women) Chirala, Prakasam Dist	As Academic Advisor
14	Dr. Y.Venkateswarlu Lecturer in English V.V. & M Degree College ONGOLE	As Academic Advisor
15	Dr.K.V.V. Satyanarayana Lecturer in Telugu SKR Govt.Degree College, Gudur	To Deliver a Guest Lecture
16	Sri M.Raveendra Advocate, Kovur	As a guest for Consumers Day Celebrations
17	Dr. Ch.Venkatrayulu Asst. Professor, V.S. University, Nellore	To deliver an extension lecture
18	Dr. P.Shobha Rani Lecturer in Zoology, Viswodaya Govt. Degree College, Venkatagiri, SPSR Nellore Dist	To participate in District level seminar
19	Dr.K.Ramaprasad Lecturer in Commerce S.K.R. Govt. Degree College, Gudur Nellore Dist	To deliver a Guest Lecture
20	Dr. G.Padma Priya Lecturer in Telugu Govt. Degree College, Udayagiri, Nellore Dist	To Deliver a Guest Lecture
21	Sri I.S.Chakrapani Lecturer in Zoology S.K.R. Govt. Degree College, Gudur Nellore Dist	To Deliver a Guest Lecture

22	Dr.M.Koteswar Rao Lecturer in Mathematics Govt Degree College Kovur, SPSR Nellore Dist	To deliver a Guest Lecture
23	Sri I.Prasad CPDC Member	As a Guest for College Day Celebrations
24	Sri K.Bhaskar Rao Lecturer in Economics Viswodaya Govt. Degree College Venkatagiri, SPSR Nellore Dist.	To deliver a Guest lecture
25	Sri Anjaneya Chari Manager, Syndicate Bank, Vidavalur SPSR Nellore Dist	As a Guest of Honour for annual Day Celebrations
26	Dr S. Feroz Leo Dental Hospital Nellore	To conduct a Medical Camp
27	Dr Lahari Leo Dental Hospital Nellore	To conduct a Medical Camp
28	Dr Aravind Kumar Lalitha Eye Hospital Nellore	To Conduct a Medical Camp
29	Smt K.Layanya Lecturer in Zoology D.K.W. college, Nellore	To present a paper at Dist Level Seminar
30	Sk.Sabjan Lecturer in Physics Government Degree College, Kovur, SPSR Nellore Dist	To Deliver a Guest Lecture

**3.7.5 How many of the linkages/ collaborations have actually resulted in formal MOU's and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and / or facilitated?**

- **Curriculum development / enrichment**
  - **Internship /on the training**
  - **Summer placement**
  - **Faculty exchange and professional development**
  - **Research**
  - **Consultancy**
  - **Extension**
  - **Student placement**
  - **Twinning programmes**
  - **Introduction of new courses**
  - **Student exchange**
  - **Any other.**
- **Curriculum Development /Enrichment** : The Dept. of Botany is planning to introduce add-on course on “mushroom cultivation”
  - **Summer Placements:** placement training is given to the students through Jawahar Knowledge Centre.
  - **Faculty exchange and professional development:** As part of DRC, the college organizes faculty exchange programs by deputing the staff to other colleges .During guest lectures, faculty from different colleges are invited to deliver lectures on important relevant topics.
  - **Research, Consultancy, Extension:** some of the staff members are pursuing doctoral work and they are in association with other universities as part of their research. One staff member is in association with S.V. University,Tirupati, another one with Vikramaa Simhapuri University and one more with the reputed Bhvradhiyar university, coimbatore in Tamil Naidu.
  - **Students placements:** JKC students are trained for the placements in the companies through Job Drives. One student joined Cadbury chocolate industry at Chittore

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant**

**information regarding Research, Consultancy and Extension which the college would like to include.**

- The institution is planning to establish linkages with universities, industries and other institutes of reputed importance for pursuing research activities.
- The faculty members are encouraged to extend consultancy to Government institutions, Non –Government Organizations and private institutions.
- Through NSS and Red Ribbon Club, The Institution is undertaking extension and community oriented services which are useful both to the society and the students.
- The Institute encourages the faculty members to attend District, State, National and International Seminars and Workshops.

#### **Criterion-IV**

### **INFRASTRUCTURE & LEARNING RESOURCES.**

#### **4.1 Physical Facilities**

##### **4.1.1 What is the policy of the institution for creation and enhancement of infrastructure that facilitates effective teaching and Learning?**

- Under various five year plans, funds are allocated for the development of infrastructure so as to facilitate effective teaching and learning
- The policy of the institution has been to approach different agencies like state Government, UGC and other Organisations for the provision of funds to the development of infrastructure at the college level.
- The IQAC monitors various academic activities to make provision for improvement in teaching learning process. At the beginning of the academic year, the committee meets and identifies the needs, discusses the availability of funds and submits proposals to UGC/State government for the improvement of infrastructure.

#### **4.1.2 Detail the Facilities available for**

- **Curricular and co- curricular activities-classrooms, technology enabled learning spaces, Seminar halls, tutorial spaces, laboratories, botanical gardens, animal house, specialized facilities and equipment for teaching ,learning and research etc..**
- **Extracurricular activities-sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.,**
- The institution has the following facilities for curricular and extra –curricular activities.
- Curricular and extra –Curricular Activities: Furnished class rooms & computer lab, electronic room for viewing programmes live/recorded telecast through MANA TV.
- The Institute has two LCD Projectors and a big screen used for PPT’s, Net facility to the Computer LAB.
- Network Resource Centre exclusively meant for internet facility for students and Alumni.
- Library is linked with system along with net facility.

#### **Extra –Curricular activities:**

- All the students have access to indoor and outdoor games. The indoor games are chess, caroms, shuttle, tenny coit and outdoor games are kabaddi ,cricket ,Kho-Kho and volly ball. A well equipped Gymnasium Facility is available in the College.
- Awareness programme on “Meditation for Human rights to unearth infinite Energy” by Dr. Swamy was conducted in where he emphasised the need to learn meditation to relieve oneself off day to day tensions in life and it works as a stress buster.

#### **4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized ? Give specific examples of the facilities developed/augmented and the amount spent during the last four years. Enclose the master plan of the institution /Compus and indicate the existing physical infrastructure and the future planned expansion if any?**

- At present the institution is utilizing the entire available infrastructure for its academic growth. During the college hours, the classrooms laboratories, library is used to the optimum level.
- For Seminars the electronic room is being Used
- Master plan of the institution is enclosed.
- JKC facility also being shared by nearby degree colleges.
- The college ground & hostel also shared by Govt. Junior college in the campus.

**4.1.4. How does the institution ensure that the infrastructural facilities meet the requirements of the students with physical disabilities?**

- All the Class rooms are in the ground floor only. More over at present there are no physically handicapped students who are in need of special care. If it is needed classes for them will be arranged in ground floor only.

**4.1.5. Give details on the residential facility and various provisions available within them.**

- Hostel facility- accommodation available.
- Recreational facilities-gymnasium, yoga centre etc..
- Computer facility including access to internet in Network Resource Center.
- Facilities for medical emergencies.
- Library facility in hostels.
- Internet and Wi-Fi facility.
- Recreational facility-common room with audio visual equipments.
- Available residential facility for the staff and occupancy constant supply of safe drinking water security.
- There is a college attached hostel. Recently social welfare department has consented to take up the responsibility of its maintenance and will run as DAH. The hostel building can accommodate one hundred students.
- Gymnasium facility is available in the college which is being used by the students.

- R.O system was arranged in the college with the cooperation of some donors for safe drinking water.
- In case of medical emergency the college utilizes the services of the local doctor. The college maintains good relations with the local doctor who attends to the needs of the students.
- Internet facility is available in the college there by the students and staff make use of it. Wi-Fi Facility will be provided soon. In the hostel there is no internet availability.
- Library facility is available in the college. It is through this library, books are issued to the students. But in the hostel, there is no such facility;
- There is a newly built electronic room in which MANA TV programmes are watched. A Projector and a screen are also arranged in the room to conduct seminars and workshops.
- Residential facility for the staff is not available in the college campus. Most of the lecturers stay in the village itself.

**4.1.6. What are the provisions made available to the students and staff in terms of health care on the campus and off the campus?**

- Employees Health Scheme of AP is provided to regular employees.
- The services of the medical practitioner will be utilized whenever some health problem arises.
- Health cards with record of family history and regular checkups are provided to students and staff.

**4.1.7. Give details of the common facilities available on the campus-Spaces for special units like,IQAC, Grievance Redressal Unit, Women's Cell, Counselling and career guidance cell, placement unit, health centre, Canteen, Recreational spaces for staff and students ,safe drinking water facility, auditorium etc..**

- For lack of Space in the building, each unit is accommodated in various departments. IQAC and grievance redressal Unit are accommodated in the library. Women's cell in the department of History, Counselling and career Guidance and placement unit in

the department of English. There are special rooms to accommodate the UGC and recreational activities.

- Health centre is accommodated in the department of Zoology.
- There is electronic room used for conducting seminars, workshops etc., besides MANA TV activities.
- There is a canteen outside the college building but within the campus only.
- There is a R.O System/Plant for safe water drinking.

## **4.2 Library as a learning Resources**

### **4.2.1 Does the library have an advisory committee? Specify the composition of such committee. What significant initiatives have been implemented by the committee to render the library, student/User friendly?**

- Yes, An advisory committee is constituted for the library.
- There is a regular librarian to deal with the library work.
- Automation process of the library is not done so far. The institution is making all attempts to make the library students/user friendly
- Reading room facility is available to the students as well as staff members.

Composition of the library Committee

1. Sri P.Vijay Mahesh kumar - Librarian
2. Sri CH.Krishna Murthy- Lecturer in English
3. K.Saritha- Lecturer in Chemistry
4. Dr K. Karunasree – Lecturer in Telugu
5. P. Ratnamma- Record Assistant
6. P.Rajendra Prasad – Record Assistant

### **4.2.2 Provide details of the following:**

- **Total area of the library(in sq. mts)**

- **Total seating capacity**
- **Working hours(On working days, on holidays, before examination days, during examination days, during Vacation)**
- **Lay out of the Library(Individual cards, lounge area for browsing and relaxed reading, IT Zone for accessing e-resources)**
- Total area of the Library is 45 Sq.mts.
- Seating capacity is 25 Members.
- Working hours for the library:9.30 am to 5.30.pm
- The library will be kept closed on all holidays as this is a purely government college.

**4.2.3. How does the library ensure purchase and use of current titles, print and e-Journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

- Government occasionally releases grants for library enrichment as per the availability of its resources under the budgeted head of the library grant. Of late Rs 3 lakhs of UGC grant was spent to procure the recent journals & magazines.

**4.2.4. Provide details on the ICT and other tools deployed to provide maximum access to the library collection.**

- **OPAC** - **Presently not available**
- **Electronic Resource management Package for e-Journals** - **Presently not available**
- **Federated searching tools to search articles In multiple data bases** - **Presently not available**
- **Library website** - **www.gdcvidavalur.com**
- **In-house/Remote access to e-Publications:** - **Presently not available**
- **Library automation** - **will be taken up shortly**

- **Total number of computers for public access:** -One Computer, Xerox machine is available in the principal's chamber.
- **Internet bandwidth /speed** 10mbps
- **Institutional repository** No
- **Content management system for e-learning** No
- **Participation in Resource sharing networks Consortia (like inflib net)** - Presently not available

**4.2.5 Provide details on the following items:**

- **Average number of walk-ins--** 20 members on an average visit the library daily
- **Average number of books issued/returned-** 4 books are issued or returned on an average
- **Ratio of library books to students enrolled-** 16000:200(80:1)
- **Average number of books added during the last three years** 500
- **Average number of login to OPAC?** NIL
- **Average number of login to e-resources** NIL
- **Average number of e-resources downloaded/Printed** 4
- **Number of information literacy trainings organized** NIL
- **Details of Weeding out” of Books and other materials-** This being a government institution, we have no such powers to do so.

#### 4.2.6 Give details of the specialized services provided by the library

➤	<b>Manuscripts</b>	<b>No</b>
➤	<b>Reference</b>	<b>Available</b>
➤	<b>Reprography</b>	<b>Available</b>
➤	<b>ILLS(Inter Library Loan Service]</b>	<b>No</b>
➤	<b>Information deployment and notification-</b>	<b>Yes</b>
➤	<b>Down loaded? :</b>	<b>yes</b>
➤	<b>Printing?</b>	<b>: yes</b>
➤	<b>Reading list(bibliography compilation):</b>	<b>No</b>
➤	<b>In-house/Remote access to e-resources:</b>	<b>No</b>
➤	<b>User orientation &amp; Awareness:</b>	<b>yes</b>
➤	<b>Assistance in searching databases:</b>	<b>yes</b>
➤	<b>INFLIBNET[IUC Facilities]:</b>	<b>Yet to be provided</b>

#### 4.2.7. Enumerate on the support provided by the library staff to the students and teachers of the college.

- A regular librarian is newly appointed. He is assisted by one non-teaching staff member. The librarian has taken up the additional duty of NCC co-ordinator. He has also been serving as the IQAC member. Thus he keeps rapport with both students and teaching staff. He is also sharing some of the topics in History to teach the subject for BA (HEP) students.

#### 4.2.8 What are the special facilities offered by the library to the visually /Physically challenged persons? Give details?

- At present we do not have any visually /physically challenged persons.

#### 4.2.9 Does the library get the feedback from its users? If “yes” how is it analysed and used for improving the library services [What strategies are developed by the

**library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?**

- Yes, the users that include staff, students and Alumni record their comments on the state and organisation of library services. They are analyzed by the IQAC to give suggestions for improving the library services.

**4.3. IT Infrastructure**

**4.3.1. Give the details on the computing facility available (hardware & software) at the institution?**

- **Number of computers with configuration (provide actual number with exact configuration of each available system.)**
  - **Computer student Ratio**
  - **LAN facility**
  - **Wi-Fi Facility**
  - **Licensed software**
  - **Number of nodes(Computers with Internet Facility)**
  - **Any other.**
- There are 35 systems along with the laptop in the institution at present. Out of them 8 systems were recently purchased through the UGC funds during the year 2013-2014.
  - The configuration of the systems is Dell manufactured Model optiplex 3020, processor Intel® core™ i3-4130 [CPU@3.40](#) GHz Memory 2GB RAM,64 bits OS.
  - The computer student ratio is 28:206
  - The institution has stand alone facility like printer, Xerox machine, Modem, Inverters.
  - LAN facility is available in the computer lab.
  - It is proposed to establish Wi-Fi facility.

- Licensed software (Os) for computer is Available.
- All departments have been provided with internet facility. One in the Principal's Chamber, one in the office room and the other two are in the computer lab and in the library NRC is provided with net facility.

#### **4.3.2. Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

- The computer with internet facility is available to the faculty in the chambers of respective departments. The students make use of the facility in the computer lab & NRC & Library.

#### **4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

- At present all the systems are functional. But they do not have internet connection. Five departments are equipped with computer facility without Internet.
- College is planning to extend the net facility to all the departments very soon.
- The institution makes all possible efforts to depute the staff to attend all training programmes and other related activities organized by various organizations.

#### **4.3.4 Provide details on the provision made in the annual budget for procurement up gradation, deployment and maintenance of the computers and their accessories in the institution. [Year wise for the last four years]**

- There is no regular budget provision for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution. However the major /minor repairs of computers are usually done by skilled technicians and expenses are met from the fund of restructured course with the consent of the staff council.
- Annual Maintenance of computers is provided to all systems in the college.

#### **4.3.5. How does the institution facilitate extensive use of ICT resources including deployment and use of computer aided teaching/learning materials by its staff and students?**

- The institution has provided computer facility to most of departments at present and is trying to extend the facility to the remaining departments also very soon.
- The Staff members are making use of the projector and screen while using PPT's for teaching& seminars.

**4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed(access to on-line teaching, learning re-sources, independent learning, ICT enabled class rooms/learning spaces etc...) by the institution to place the student at the centre of teaching learning process and render the role of a facilitator for the teacher.**

- The Students exposure to the latest learning methods can be viewed in the electronic room where the students learn many new things by watching and listening to the programmes being telecast through MANA TV every day.
- In the Botany and Zoology departments arrangements have been made in such a way that the students learn everything through PPT's, Charts and Models.
- Even in the national seminar conducted in the campus or outside, the staff are encouraged to use ICT methods so that the students are exposed to ICT teaching/learning.

**4.3.7 Does the institution avail itself of the national knowledge network connectivity directly or through the affiliating university? If so ,What are the services availed of ?**

- Presently the institution is not availing of the national knowledge network connectivity directly or through the affiliating university .But there is a proposal to utilize the facility in the ensuing UGC funds State Budgets.

**4.4 Maintenance of Campus facilities:**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities(substantiate your statements by providing details of budget allocated during the last four years).**

a) Building b) Furniture c) Equipment d) Computers e) Vehicles f) any other.

- Following are the details of expenditure incurred for the maintenance upkeep of existing facilities.

<b>Sno</b>	<b>Facilities</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
<b>1</b>	<b>Buildings</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<b>2</b>	<b>Furniture(Govt. Budget)</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<b>3</b>	<b>Equipment(UGC)</b>	<b>–</b>	<b>–</b>	<b>50,000</b> <b>1,57,500</b>	<b>94,500</b>
<b>4</b>	<b>Computers(UGC)</b>	<b>–</b>	<b>–</b>	<b>2,07,500</b>	<b>–</b>
<b>5</b>	<b>Vehicles</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
<b>6</b>	<b>Any other</b>				

#### **4.4.2. What are the institutional mechanisms for the maintenance and upkeep of the infrastructural facilities and equipment of the college?**

- The head of the institution is generally in touch with the college planning and Development council [CPDC] and takes the advice from them pertaining to the maintenance and upkeep of the infrastructural facilities and available equipment of the college.
- In times of need some technical personels are hired for the maintenance and repairs of laboratory equipment, Computers, audio-visual aids etc...
- The institution utilizes the services of the electrician, Plumber, Carpenter etc... on spot payment basis.
- Day to day maintenance is carried out by the staff appointed for the cleaning and maintenance of the buildings.

- N.S.S. Volunteers make significant contribution in keeping the college premises clean and hygienic.

#### **4.4.3. How and with what frequency does the institute take up calibration and other precision /measures for the equipment / instruments?**

- The calibration and other precision measures for the equipment/ instruments are taken care of by the college in a systematic manner with the support of qualified staff available on the campus.

#### **4.4.4. What are the major steps taken for location, up keep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc....) Any other relevant information regarding infrastructure and learning resource which the college would like to include.**

- The sensitive equipment has been kept at the proper and safe places in the respective departments. For example the simple balances are kept in the almirahs
- The voltage fluctuations are done away with by using the UPS.
- The institution takes series of steps to ensure proper maintenance/storage of equipment.
- Besides utilizing the services of the college staff, outside technical experts are also called for necessary repairs and maintenance whenever the need arises through AMC.
- The institution has submitted to UGC under RUSA scheme for additional infrastructure including the construction of auditorium, additional class rooms and JKC lab, English lab and also for strengthening sports infrastructure.
- Hostel Building will be given new shape with all facilities.

### **Criterion-V**

#### **Student Support & Progression**

##### **5.1 Student mentoring and support**

##### **5.1.1. Does the institution publish the updated prospectus/handbook annually? If “yes” What is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

- yes, the institution publishes its updated versions of prospectus every year for providing information needed to the students seeking admission. The details published in the prospectus are,
- The achievements of the college in the previous year with photos.
- The infrastructural facilities available in the college.
- The well-equipped laboratories, library, spacious class room facilities available.
- Various courses offered and their fee structure.
- Reservation criterion for admission as per government norms and the number of seats available under each course in the institution.
- Scholarships available to various categories of students.
- Disciplinary rules to be followed by the students in the institution.
- General behavioural aspects of the students.
- Hostel facility for men students etc.,

**5.1.2 Specify the type, number and amount of institutional scholarship/freescholarships given to the students during the last four years and was the financial aid available and disbursed on time?**

- The various scholarships provided by the government of Andhra Pradesh sanctioned as per the various reservation categories and the amount disbursed during the last four years is as given below.

<b>Character</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Students	188	67	134	140
Scholarships	1662545	1530285	817215	664235

**5.1.3 What percentage of students receives financial assistance from state Government, Central Government and other national agencies?**

- About 90% of the students receive financial assistance in the form of scholarships from the state government of Andhra Pradesh.

**5.1.4 What are the specific services/facilities available for?**

- **Students from SC/ST/OBC and economically weaker sections**

- **Students with physical disabilities**
- **Overseas students**
- **Students to participate in various competitions/national and international?**
- **Medical assistance to students: healthcentre, health insurance etc.....?**
- **Organizing coaching classes for competitive exams**
- **Skill development (spoken English, computer Literacy etc...)**
- **Support for “slow learners”**
- **Exposures of students to other institutions of higher learning/corporate/business houses etc.**
- **Publication of student magazines**
- The State government policy of reservations in admissions as well as its fee reimbursement policies is being adopted at the college level. The responsibility of providing access to the various socially and economically weaker sections and differently abled classes rests on the college
- SC/ST/OBC students will be provided with support services in the nature of provision of scholarship and remedial coaching facilities .They are also encouraged to participate in all competitive events ,NCC and NSS activities etc; SC and ST students are encouraged to join JKC as they need not have to pay any fee. Through JKC, They learn communication skills and competitive skills.
- Facilities and scholarships are provided to the physically disabled students
  - There are no such students at present.
  - There are no overseas students
  - Most of the students participated in various competitions held in the college level, district level, state level and bagged prizes
  - The institution organizes health checkups for the students frequently, the local doctor attends to the students in case of emergency and medical camps are being organized with eminent External doctors and health cards are well maintained.
  - Career Guidance Cell of the college offers suggestions to the students regarding various competitive examinations. Through JKC, coaching is offered to the second and final year students in various subjects like spoken English, arithmetic, reasoning and soft skills.
  - For slow learners the institution is providing remedial coaching that helps the dull students so much in improving their standards.

- Computer education is being provided to most of the students. Basics are being taught to these who have no computer knowledge at all
- During the seminars held at other institutions, our college students participate and thereby they will have an exposure.
- Contributions are invited from students, staff and Alumni to publish in college magazines.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and impacts of its effects?**

- Department of Commerce frequently organises the Guest lectures on entrepreneurial skills and arranges industrial visits.
- The course of B.Com (Computer Applications) has a compulsory paper on Entrepreneurial Development for II year students which motivates the students to learn some entrepreneurial skills.
- Most of the B.Com students who were trained here are running business of various kinds. Some run cloth shops, medical shops, some others do construction business and some candidates settled in shops on lucrative salaries.

**5.1.6. Enumerate the policies and strategies of the institution which promote the participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc..**

**Additional academic support, flexibility in examinations.Special dietary requirements, sports uniform and materials.Any other?**

- The institution adopts many strategies and policies to promote the participation of students in extracurricular and co-curricular activities which are designed to inculcate in them moral values, social responsibility and national integrity. As part of co-curricular activities, the institution encourages the students in essay writing, debates, elocutions, quiz competitions and seminars at college level first and those who perform well at college level represent at the district level as well as at the state level. This is made possible through the “Yuvatharangam” youth festival activities initiated by the commissionerate of collegiate education, Govt. of Andhra Pradesh. The institution gives due recognition to those who have participated in all these events at Annual day celebrations by appreciating the successful candidates with prizes.In the

Nov,2014 Yuvatarangam competitions,the college students bagged four district first prizes and recommended for State level competitions held at Hyderabad.

- Though there is no physical Director in the institution, the students play and practice different types of sports and games with the cooperation of senior students and staff members and compete at the district, Zonal and state level also. The college students have many medals to their credit. The Kho-Kho team played at the district level and zonal level also won the prizes and appreciation of all and under Yuvatharangam 2013, Kho-Kho team participated at state level held at karimnagar.
- The college organizes sports and games every year on all important occasions like national festivals, founders day celebrations, anniversary and prizes are distributed among the winners at the time of college anniversary celebrations.
- The additional academic support includes arranging guest lectures, conducting seminars, remedial coaching for the backward students etc..
- Through NSS unit the institute undertakes many extensive programmes like clean and green, blood donation camps, HIV rallies, Swachh Bharath etc.. and establishes a link between the institution and outside community. It tries to create social and national awareness on different contemporary issues among the students as well as outside communities.
- Women's empowerment cell looks after the welfare of the women students by addressing and attending to their problems and relevant awareness programmes are being telecast through MANATV.
- Cultural programmes committee organises various cultural programmes on all important days including national festivals and Annual Day celebrations and announces rewards/prizes to the best performers and thus works towards igniting interest among the students towards cultural activities.
- The Eco- club established at the college level, organises awareness programmes regarding the need for environmental protection, need for the maintenance of health and hygiene, planting saplings in the campus etc. Under green cover programme it undertook the plantation of saplings.
- Red Ribbon club conducts AIDS day and related competitions

#### **5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and**

**qualified in various competitive exams such as UGC-CSIR-NET,UGC-NET,SLET,GATE.**

- There is a career Guidance cell at the college level which provides guidance to the students regarding job opportunities, pursuing higher study at different centres by conducting career counselling sessions in the institution with the resource persons called from outside reputed colleges. The institution purchases books for different competitive exams and encourages the students to make use of them during leisure hours and out of college hours.

#### **5.1.8 What type of counselling services are made available to the students [ academic, personal, career, psycho-social etc..]**

- The institution has the following cell/committees to attend to the needs of the students.
- The grievance-redressal cell attends to the grievances of the students by undertaking counselling process.
- JKC at the college level imparts training to the students on subjects like communication skills, analytical and soft skills and gets them ready to attend the job drives conducted elsewhere.
- Career Guidance Cell of the college guides the students towards career building by showing career opportunities and providing them with material.
- The women's cell at the college level addresses and attends to the personal problems of the girl students.
- The IQAC monitors all the systems and committees functioning at the college level and helps the students acquire maximum benefit from the institution which in turn helps them to better their careers.

#### **5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interviews and the percentage of students selected during campus interviews by different employers (list the employers and programmes)**

- Yes, the institution has career guidance and placement cell to make the students aware of various job opportunities. The cell advises them on the opportunities available at

various companies and tries to improve their employability. Further it sends its suggestions to various departments on their subjects wherever it is possible.

**5.1.10. Does the institution have a student grievance redressal cell? If 'yes' list [if any]the grievances reported and redressed during the last four years?**

- The institution has a student grievance-redressal cell which organizes periodical meetings with students who have grievances for their redressal. Some examples are,
- The appointment of Guest Faculty
- The play ground has been cleaned by removing pebbles, unwanted plants etc.
- R.O plant has been established with the help of donors to provide safe drinking water.
- Augmentation of water facility in the campus.
- Sports material has been arranged to the students.
- The College Attached Hostel was converted as Department ( Social welfare ) Attached hostel.

**5.1.11. What are the institutional provisions for researching issues pertaining to sexual harassment?**

- The college, well in advance, informs to all the students about ragging and its repercussions.
- The institution ensures strict watch to prevent harassment of women students. If the girl students have any problem, they will report it at the women's cell which redresses their grievances. The students are often counselled to behave well towards the opposite gender. No such harassment cases have been reported in the college for the last four years.

**5.1.12. Is there an anti-ragging committee? How many instances [if any ] have been reported during the last four years and what action has been taken on these?**

- The institution has constituted an anti-ragging committee consisting of five members from the faculty headed by a senior faculty member. The committee takes special opportunity and care to bring awareness among the students at the time of admissions itself by telling them about the actions initiated towards the erring and indisciplined ones. So far, no such ragging or harassment cases have been reported especially

during these four years. A constant watch on the movement of the students is made by the staff members resulting in the prevention of any untoward incident in the campus.

#### **5.1.13 Enumerate the welfare schemes made available to the students by the institution?**

- The welfare schemes made available to the students by the institution are as follows.
- Medical & dental checkups, eye- testing are arranged annually under the health care programme.
- Safe drinking water facility is provided by arranging R.O System.
- Fee reimbursement to the socio-economically weaker sections.
- Poor Boys/Girls Fund: Some fund donated by the donors is deposited with the bank and interest accrued thereby annually is drawn and distributed among the poor boys/girls chosen from the forward communities who do not have any financial source.
- To protect and maintain the health of the students, Gym facility is provided in the campus. It is for both fitness and entertainment.
- The Govt. Provides free coaching to the S.C and S.T communities through the JKC of the college where communication skills, Analytical and soft skills are taught.
- Yoga classes are also organized to improve mental and physical conditions of the students.

#### **5.1.14 Does the institution have a registered Alumni Association? If 'yes' what are its activities and major contributions for institutional, academic and infrastructural development?**

- Yes, The college has a registered Alumni Association. During Founders Day Celebrations the alumni are invited and sought after the help. They contributed a lot for the construction of the college attached hostel by pooling up funds from different sources. One of them, a doctor, donated cricket kit to the institution. Many people who settled elsewhere with good earnings also promised to visit the institution in the days to come and do their best.
- Poor students Fund also was contributed by one of the members of association to lend a helping hand for the poor students.

## **5.2 Student Progression:**

**5.2.1. Provide the percentage of students progressing to higher education or employment [for the last four batches].Highlight the trends observed.**

- The students who graduate from this institution are availing themselves of a variegated course of opportunities like joining P.G courses ,B.Ed, C.A,M.B.A, seeking employment either govt. or private or other avenues.
- On the basis of the availability, their progression at various levels, the table given below shows how the students have progressed in the last four years.

<b>Student Progression</b>	<b>Percentage</b>	<b>Employment</b>
UG to PG	25	50
PG to M.Phil	Not Available	–
P.G to Ph.D	Not Available	–
Employment Campus Selection	10	10
Other than campus selection	25	25

**5.2.2 Provide details of the programme wise, pass percentage and completion rate for the last four years.[Batch wise as stipulated by the university]Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district?**

- The tables given below show the pass percentage of the students group wise and batch wise and compare it with the pass percentage of the other colleges [average] in the district.

<b>Year</b>	<b>Programme</b>	<b>Pass percentage of GDC Vidavalur</b>	<b>Pass Percentage of District Average</b>
2010-11	B.A	--	42
2011-12	B.A	81	42
2012-13	B.A	29	37
2013-14	B.A	83	47

<b>Year</b>	<b>Programme</b>	<b>Pass percentage of GDC Vidavalur</b>	<b>Pass Percentage of District Average</b>
2010-11	B.Com	57	60
2011-12	B.Com	92	62
2012-13	B.Com	89	50
2013-14	B.Com	86	62
<b>Year</b>	<b>Programme</b>	<b>Pass percentage of GDC Vidavalur</b>	<b>Pass Percentage of District Average</b>
2010-11	B.Sc	45	50
2011-12	B.Sc	85	62
2012-13	B.Sc	89	70
2013-14	B.Sc	83	55

### **5.2.3. How does the institution facilitate student progression to higher level of education and /or towards employment?**

- The institution facilitates student progression to higher level of education by various means. The Career Guidance cell takes care about the students' higher education as well as employability. Through senior staff members and the staff called from outside, it gives counselling to them regarding the career options, entrance tests to be written, the various channels of employment etc. If they get through the entrance test, they will get admission into P.G courses.
- JKC of the institution helps a lot to the students by preparing them for various competitive tests.

### **5.2.4. Enumerate the special support provided to students who are at risk of failure and dropout?**

- The institution tries to retain the students till the completion of the three year degree course by adopting different techniques. The risk of failure is lessened by encouraging the academically backward students to attend the remedial coaching classes.

- In the first few months the performance of the students is estimated by the teaching faculty and accordingly teaching methods are changed. Care takers watch their progress and try to elevate their standards.

Once the fear is overcome, he will not be a dropout. We cannot avoid if a student becomes a dropout for domestic reasons. The concerted efforts of the staff members do have good results.

- Career counselling sessions are organised to induce them to stay back till the end and to improve their performance.
- Scholarships provided to the poor, handicapped and backward communities will make them stay back by removing their financial problems.
- Hostel facility is provided to the students of far flung areas. This also helps to reduce drop out percentage.

### **5.3 Student participation and activities:**

#### **5.3.1. List the range of sports, games, cultural and other extra curricular activities available to students. Provide details of participation and program calendar-**

- In the institution sports and games are conducted just before the National Festivals like Independence Day, Republic Day and also before the Anniversary celebrations. Though there is no physical Director, the staff members take interest and conduct various events.
- The winners in games like Kabadi, Kho-Kho, Volley ball, Cricket and the sports events are honoured and felicitated with shields, prizes, certificates etc..
- The winning teams are sent to play at the district level and Zonal level. Inter – Collegiate games are conducted by the Vikrama Simhapuri University wherein our college students play and get the medals.

#### **5.3.2. Furnish the details of major student achievements in co- curricular, extra-curricular and cultural activities at different levels. University/ State/ National/ International etc.. For the previous four years.**

- The institution organizes sports and games every year for the students wherein those who perform well at college level will participate in the inter-collegiate tournaments. The details of the major student's achievements in co-curricular, extra-curricular and cultural activities at different levels have been given below.

### 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The institution receives circulars now and then from the government regarding the steps to be taken to improve the quality of education.
- The institution gets data from the alumni who suggest various means to improve quality and then tries to implement their suggestions. It gets feedback from the old students who have a settled existence. By pooling up all the suggestions, the institution develops a strategy for further improvement in the quality of education.
- The Institution also organizes meetings on special occasions in which the existing students are encouraged to express their views regarding the quality of education imparted here. On the basis of their opinions an action plan will be chalked out by the IQAC and implemented in the forth coming classes.
- Every month the college has to upload the students feedback on teachers on the CCE's website and accordingly action will be initiated to correct the short falls.

S.no	Academic	Name of the student	Events participated at district level(or)state level	Remarks
1	2012-2013	A.Srinivasulu I B.com P.Suman&party	Mono action-district level (Aids awareness)	Prize winner 2 <sup>nd</sup> prize winner
2	2013-2014	N.Suvarna II B.com E.Lidiya II B.com K.Lakshmi Meghana II B.com K.Shasipriya III B.com A.Bindubargavi I B.sc	One-act play Mrugam marindi	1 <sup>st</sup> prize winners at district level
		P.Ravi II B.com K.Abishek II B.A A.Srinivasulu of team II B.com A.Srinivasulu IIB.com	Folk dance  Mono action state level	2 <sup>nd</sup> prize winner at state level
		K.Meghana III B.com A.Srinivasulu III B.com P.Ravi kumar III B.com K.vijay kumar III B.com T.prasanth III B.com S.Nagaraju I B.sc	Folk dance state level	1 <sup>st</sup> prize at district level

3	2014-2015	N.Suvarna III B.com	Mono action state level	1 <sup>st</sup> prize winner at district level
		K.Abishek of team	Folk dance state level	1 <sup>st</sup> prize winner at district level
		T.prasanth III B.com M.sreenath III B.com T.govardhan III B.com	Quiz state level	1 <sup>st</sup> prize winner at district level

### **Sports and Games-2014-2015:**

<b>Sno</b>	<b>ACADEMIC YEAR</b>	<b>Name Of the Event &amp; Students</b>	<b>Event Participated at District or State Level</b>	<b>Date</b>	<b>Remarks</b>
1	2014-15	Kho-Kho Team	Inter-Collegiate Level at NBKR Vidya Nagar	12/09/2014	
2	2014-15	Shuttle Badminton team	Inter Collegiate Level held at Sri Sarvodaya College,Nellore	17/09/2014	
2	2014-15	Running (V. Vinod) DISK Throw(N. Anu Deep) Kho-Kho Kabadi	Yuvatharangam-District Level Held at D.K. Govt. College ,Nellore	17/11/2014	
4	2014-15	D. Rashhed, D.Vinod Kumar	Two persons are Selected for Inter University	11/12/14	

### **Sports and Games-2013-2014:**

<b>Sno</b>	<b>ACADEMIC YEAR</b>	<b>Name Of the Event &amp; Students</b>	<b>Event Participated at District or State Level</b>	<b>Date</b>	<b>Remarks</b>
1	2013-14	Kabadi,Kho-Kho Running, Long Jump	Inter-Collegiate Level at Gudur	27/10/13	
2	2013-14	Running, Long Jump Kho-Kho Badminton,Kabadi Volley ball	Yuvatharangam-District Level	15/11/2013	

3	2013-14	Kho-Kho team	Yuva tharangam- State Level held at Karimnagar	20/11/2013	
4	2013-2014	V.Venkatesh	Participated Inter University team at Calicut ,Kerala	20/12/13	

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine and other material? List the publications/materials brought out by students during the previous four academic years.**

- The institution encourages the students to undertake students project works, preparing models exhibits etc to unearth their latent abilities. However due to financial constraints, the college is unable to go ahead with the publication of materials .Yet it is decided to pool up funds from the philanthropists to bring out the college magazine as a rich source of knowledge and encouragement to the students. Student and staff contributions are recorded in the college magazines every year.

**5.3.5. Does the college have a student council or any similar body? Give details on its selection, constitution, activities and funding.**

- Previously there used to be student councils which were addressing the concerns of the students. Right from the Government's ban on student bodies elections, till to date students council has not been elected. Nevertheless, the institution has established various committees in which students participation is made compulsory.

**5.3.6. Give details of various academic and administrative bodies that have student representatives on them.**

- Students representation in some academic and administrative bodies is a normal feature of this institution.. In MANA TV committee, Hostel committee, sports and games committee and in NCC and library committee, sports and games committee and in NCC and NSS units the student representation is made compulsory

## CRITERION-VI

### Governance, Leadership and Management

#### 6.1 Institutional vision and Leadership:

**6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institutions distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions traditions and value orientations, vision for the future etc...**

- Vision: To impart value added quality education to the socially and economically backward communities and to transform the institution to the status of higher learning.
- Mission: To mould the students into knowledgeable and useful citizens through the services rendered through constant updating of the skilled manpower resources at the college level.
- Objectives of institution: The main objectives of the institution are given below:
  - To strive hard for achieving good standards in teaching learning processes.
  - To make the primary stakeholders useful to their families and to the society.
  - To inculcate in them the ethical values which make them grow into complete men and women.
  - To make them adept in acquiring multi-dimensional skills to compete at the global level.
  - It offers job oriented courses like B.Com computer Applications and B.Sc Computer Science to improve their computer knowledge
  - To turn the students into citizens with comprehensive knowledge, the institution trains them up through various channels. JKC trains them up in acquiring employability skills. The career Guidance cell shows them various options available to them after the completion of the degree courses. It guides them to attend the job drives conducted elsewhere to grab the opportunity of getting jobs.
  - NSS helps the students in learning social values by involving them in community oriented programmes like clean and green, blood donation health rallies etc..

- Since Human Values and Professional Ethics is introduced as a subject to the UG students. there is every scope to teach them good values compulsorily.
- NCC (10 A) Naval unit, Nellore the cadets, participate in various events.

### **6.1.2. What is the role of top management, principal and faculty in the design and implementation of its quality policy and plans.**

- The institution being a government one, it works under the Commissionerate of Collegiate Education [CCE] Govt.of A.P. primarily the CCE designs the implementation of quality policies at the college level. Under the directions of the CCE, Academic Audit team visits the college every year to review the performance of the institution in juxtaposition with its quality education and makes some suggestions wherever necessary. When designing the plan of the college, the quality consideration of the institution is given a prima facie position. As part of quality enhancement, the institution encourages the staff to attend seminars, symposia, orientation programmes, research programmes, R.Cs etc It also encourages the teaching staff and students to resort to computer aided teaching and views lessons through MANA - TV. Preparing Annual Curricular plans at college level and strictly adhering to them yields good results in improving quality education.

### **6.1.3. What is the involvement of the leadership in ensuring-**

- The policy statements and action plans for fulfilment of the stated mission.
- Formation of action plans for all operations and incorporations of the same into the institutional strategy with stakeholders.
- Interaction with stakeholders.
- Proper support for policy and planning through need analysis, research inputs, and consultations with the stake holders.
- Reinforcing the culture of excellence.
- Champion organizational change-
- For the effective fulfilment of the plans stated in the mission, the leadership ensures the monitoring and enforcement of the policy statements and action plan through various committees constituted for the purpose. Feedback is taken after covering the committee meetings and reviewed by the leadership. It seeks necessary guidance and advice from the experts for the successful operation of institutional strategic plans.

- Based on the feedback acquired from the students, the institution intends to get the dedicated support from the teaching and the non-teaching staff to implement the action plans for the benefit of the students
- The head of the institution involves all the teaching staff in decision making as their involvement is considered paramount. Usually, the principal at the beginning of the academic year, holds a meeting with all the staff and prepares the institutional plan. Various committees with in-charges of departments are constituted and the members of each committee are also announced at that time.
- The ultimate aim of the institution is to fulfil the ideas stated in the mission with the collective effort guaranteed by all the faculty members.

**6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

- The institution adopts various procedures to monitor and evaluate the policies and plans most effectively. The head of the institution by assigning the task to a faculty member constantly reviews it until it is successfully finished. By conducting review meetings from time to time soon after the implementation of the institutional plan, the institution comes to know about the qualitative performance of its own. The meetings thus provide a synoptic view of the improvement to be undertaken for its better performance. The IQAC has an important role of monitoring the quality education being imparted at college level. By collecting feedback from the prime stakeholders IQAC arrives at an understanding of the multiple measures to be taken to improve the quality by successfully plugging the loopholes. Thus the procedures adopted by the institution to monitor and evaluate policies are effectively implemented.

**6.1.5. Give details of the academic leadership provided to the faculty by the top management?**

- The institution has many doctoral degree holders and senior faculty members and it facilitates the academic leadership at the college level. There are four faculty members (2 regular + 2 contract) possessing doctoral degrees and three more are working for the same. Academic vigor of the college is maintained through the leadership provided by the faculty. Their participation in various national seminars

and their publication of articles in leading journals proves this. The principal was adjudged as the best teacher by the Government of the Andhra Pradesh in 2011 for his academic excellence and leadership qualities.

- The top management i.e., CCE, Hyderabad is giving encouragement and necessary impetus to the faculty to hold academic seminars and workshops at college level together with allowing them to attend the same conducted elsewhere for their effective participation. Added to this it encourages the faculty to attend orientation programs and refresher courses to revitalize their powers of teaching. It also encourages them for doing major and minor research projects.

#### **6.1.6. How does the college groom leadership at various levels?**

- As part of academic schedule, the head of the institution convenes the first meeting with all the faculty members and constitutes various committees and assigns the duties to them as per their abilities and previous performance. These committees assist the principal in many ways by supervising the related aspects and making reports from time to time and recommending action plans to be undertaken. Overall management of the affairs of the institution is vested with the principal in the chair. Together with this the internal audit committee keeps a vigil on accounts related to various activities. Moreover, all the accounts are subject to audit by the government and by the auditors in respect of UGC funds. Thus the faculty acquires knowledge and exposure regarding various affairs of the institution.

#### **6.1.7. How does the college delegate authority and provide operational autonomy to the departments/units of the institutional and work towards decentralized governance system?**

- For every department there is one head/ In- charge to shoulder the responsibility of that department for all matters. He is responsible for the effective implementation of the academic plan. By getting the feedbacks from the in-charges, the head of the institution oversees the implementation of the academic plans. He gets reports from the departments regarding the needs to be fulfilled with proper funds and adjusts money on the basis of the exigencies arising in the departments as the latter do not have separate funds earmarked for that. Thus the departments have operational autonomy in the case of academic matters.

**6.1.8. Does the college promote a culture of participative management? If ‘yes’ indicate the levels.**

- Yes, the institution promotes a culture of participative management. Various committees are constituted by the principal in the first meeting of the college after reopening to oversee the functioning of the college and guide the head with suggestions and recommendations.
- IQAC, by collecting the feedback from the stakeholders makes suggestions to the head of the institution for academic quality improvement.
- Other committees like Red Ribbon Club, Women’s Cell, Consumer Cell, Grievance Redressal Cell, Anti-ragging Cell etc look into the work assigned to them and help the victims whichever way possible. Library committee helps in promoting reading culture among students by following various techniques. Thus the institution ensures participative management by involving all the faculty members in various committees and utilizing their services.

**6.2. Strategy Development and Deployment:**

**6.2.1. Does the institution have formally stated quality policy? How is it developed driven, deployed and reviewed?**

- Yes, the institution has a formally stated quality as is mentioned in its vision and mission. The main concern of the institution being quality enhancement in academic matters, it sets standards and bench marks by laying down code of conduct and ensuring its proper implementation. All the components for the maintenance of quality will be emphasised by the principal in his first meeting wherein the main emphasis is laid on the adherence to the academic plan.

**6.2.2. Does the institution have perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

- Yes, the institution has a perspective plan for its future development. The aspects that would include in the institutional plan are about the improvement in the quality of education, addressing to the curricular, extra-curricular needs of the students and planning for their holistic development. The college prepares the institutional plan only after taking suggestions from all the stakeholders including students, teaching

and non-teaching staff of the college. IQAC plays its vital role in this direction and helps the head of the institution in quality enhancement in academic matters.

### **6.2.3. Describe the internal organizational structure and decision making processes –**

- The head of the institution is at the apex in the overall decision making process. However, the implementation of the departmental plans is the responsibility of the in-charges of the respective departments.
- The institution has both academic and non-academic staff for the smooth running of the college. The academic staff consists of twenty members representing different departments including two guest faculty members. The administrative staff consists of one U.D.C, two Record Assistants and Seven members to assist the organization.
- Various committees constituted for various activities are headed by the in-charges and they help the principal in decision making process.

### **6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following.**

- **Teaching and Learning**
- **Research and Development**
- **Community engagement**
- **Human Resource Management.**

The quality improvement strategies of the institution under each heading are given below.

- **Teaching and Learning:**

The institution is committed strictly to adhere to the academic schedule furnished by the university along with other curricular activities which include organizing extension lectures, seminars, workshops etc.. as part of providing additional knowledge to the students and giving rich experience to the faculty members. In order to improve the quality of education, the staff use ICT resources through PPT's and OHP'S besides using the lessons telecast through MANATV. Moreover the progress of the students is adjudged at various stages by giving assignments, conducting unit tests, term exams and evaluating their performance from time to time. The college library is the rich resource for learning and so the students are encouraged

to make use of the journals, reference books and enrich their knowledge. The teaching staff also can have a chance to update their subjects. Every department is encouraged to maintain and strengthen its departmental library for the benefit of the students.

- **Research and Development:**

Since the quality of the institution mainly depends on the research activities conducted by the faculty members, the institution encourages them to undertake project works both major and minor and to pursue doctoral degrees for qualitative work, to attend national and international seminars, workshops and symposia and to publish books and research papers, in various journals. It also encourages them to attend orientation programmes and refresher courses to improve academic excellence.

- **Community engagement:**

The institution maintains healthy relations with the community in which it becomes a part. It encourages the students to participate in community development programmes as part of their NSS programmes wherein they stay in the villages for a few days and undertake various community development activities such as clean and green, blood donation, creating awareness among voters about sanitation, up keeping of parks, maintenance of roads etc.. Thus the institution involves its students in various activities and helps in strengthening their leadership and service-oriented qualities.

- **Human Resource Management:**

The head of the institution at first recognizes the interests of the students and their abilities and accordingly instructs the faculty members to help them in their all round development. For that the staff members are given full freedom to make use of all the resources available in the college like ICT material, OHPS, library resources, computer access etc. For instance the principal has arranged a computer for every department to use it in the preparation of PPT's. The talents of the academic staff are recognised, honoured and tapped properly for the benefit of the institution. The administrative staff, another pillar of the institution, is given due recognition by properly utilizing their services wherever possible for the benefit of the students in matter of social justice. The head of the institution impresses upon the students to maintain attendance, punctuality, good qualities, leadership roles etc... and grow into good citizens with commitment. Thus the institution aims at a harmonious resource management for the attainment of its goals.

- **Industry interaction:**

The institution being located at remote corner has limited scope for industrial interaction. In future the institute is planning to have an interaction with Apache, Cadbury (chocolate manufacturing) industries which are located in Nellore and Chittoor districts respectively.

**6.2.5. How does the Head of the institution ensure that adequate information (from feedbacks and personal contacts etc.) is available for the top management and stakeholders, to review the activities of the institution---**

- The head of the institution through IQAC gathers information necessary for him. The students are asked to fill up the forms containing different gradings assigned on the basis of the teacher's performance and this formal feedback is used to know about the performance of the institution as a whole as it serves as a proper benchmark. He gathers information from the students informally as well and after consulting the in-charges of every department he solicits their recommendations as well as advice and implements the same for effective improvement in the teaching standards as well as performance yardsticks associated with extra and co-curricular activities. Together with this, he will also take the opinion of the public in parent teacher associations and accordingly he reviews the activities for the proper functioning of the college.

**6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

- The institution encourages and supports the involvement of the staff in various activities in improving the effectiveness and efficiency of the institutional processes. IQAC plays a vital role together with various committees by involving all the staff members for the smooth functioning of the college.

**6.2.7. Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions.**

- The system of management council does not exist in government colleges which work under the commissionerate of collegiate education, Andhra Pradesh. The principal along with in-charges of all the departments functions as the management council and

passes resolutions on certain issues discussed in the staff meetings. The resolutions are registered in the minutes book.

- It is unanimously resolved to take the guest faculty in the departments of computer science and commerce in view of the demand from the students after passing resolutions from CPDC(College Planning and Development Council)as the vacancies are not filled in by the government after
- LAN facility was created in the computer lab last year.
- It is resolved to provide computer with internet facility to all the departments.
- Cultural/sports activities were conducted and students participated at state level and won prizes.

**6.2.8. Does the affiliating university make a provision for according to the status of autonomy to an affiliated institution? If 'yes' what are the efforts made by the institution in obtaining autonomy.**

- No, this being a government institution, there is no such provision. A directive from the government is needed for declaring autonomy to the college as per the rules of UGC.

**6.2.9. How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship-**

- The institution has a student grievance Redressal cell, Women's Empowerment Cell to address the problems of the students. The Anti- ragging cell keeps a watch on the movements of the erring and rash students and effectively checks their advances. The grievances or complaints are received from the students and the actions are taken accordingly to do justice to the students. To cite some examples.
- Sports room is made ready for use after many years of negligence.
- The campus cleaning is undertaken by removing unwanted thorny bushes which have become the habitat for the poisonous snakes.
- Pure water is being provided by arranging RO plant generously donated by some philanthropists.
- Text books are supplied to the poor and needy for their benefit in academic advancement by all the respective departments.

- Through the college library, reference books are made available for ready reference. Books on General Knowledge, Manorama year book, Dictionaries are made accessible to the students.

**6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these.**

- No, there have been no such cases during the last four years.

**6.2.11. Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes' what is the outcome and response of the institution to such an effort?**

- Yes, the student feedback on institutional performance is collected on and off through informal ways like discussions, debates and personal talks and then it is analysed and based on that feedback efforts will be made to improve the institution's performance.

**6.3. Faculty empowerment strategies:**

**6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

- There are many faculty empowerment strategies adopted by the institution by following the directions of the CCE, Andhra Pradesh, it puts a lot of effort to enhance the professional development of its teaching and non-teaching staff.
- The institution encourages the staff to undertake project work, pursue doctoral degrees, publish articles in reputed journals, apply for major/minor research projects of UGC etc...
- The institution encourages the members of faculty to organize DRC seminars, State level and National level seminars in their respective departments. Every year one or the other departments conducts DRC seminars. The department of botany and zoology organized a national seminar jointly with their own funds on "Bio-diversity-Conservation – The National Prosperity". The department of English is going to organize National seminar on 20<sup>th</sup> and 21<sup>st</sup> of Feb 2015, on the topic "Emerging Trends in the Teaching of English language -The Trans-national Scenario".

- The Institution deposes the academic staff to ELF training, Orientation programmes, Refresher Courses, National and International seminars etc... and present papers and update their knowledge. Thus the staff members are encouraged by the institution to enhance their professional development.
- The Non-teaching members are also exposed to training on the usage of computers, Automation of office etc.,

**6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

- The institution tries to encourage the staff by deposing them to various reputed organizations for their empowerment so that they can add new skills they have acquired by way of motivation and better their teaching methods. The impact of training gets reflected in various ways which in turn helps in the development of the institution.

**6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is approximately captured and considered for both appraisals?**

- The Commissionerate of Collegiate Education, A.P has introduced a self appraisal system in the form of Academic Administrative and Development Performance Indicators (AADPI) for the Principal, Academic Performance Indicators(API) for the teaching staff for proper evaluation of their performance on multiple activities .The Head of the institution forwards the feedback to the CCE after final assessment by giving appropriate ratings consequently. Based on this they will be assigned goals to perform at the institutional Level.

**6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- The ratings of academic performance indicators (API) are quite helpful to know the levels of performance of faculty and enable the administration to take appropriate decisions to improve their performance levels. In the review meetings the head of the

institution based on the performance of the faculty takes decisions and involves the faculty in different activities to be undertaken at the college level and the same will be passed on to the students and to sanction the grade pay appraisal is very much required.

**6.3.5. What are the welfare schemes available for teaching and non-teaching staff ? what percentage of staff have availed the benefit of such schemes in the last four years? As part of the welfare schemes available for the staff are given hereunder**

- **Paternity leave & maternity leave:** Faculty in zoology and commerce used paternity leave benefit & Non-Teaching staff.
- **Medical reimbursement facility :** Faculty in zoology and commerce utilized this facility. Very soon health cards are going to be issued to all the employees. Employees Health Scheme is extended to every regular staff by AP Govt.
- **Festival advance:** The non-teaching members utilized this opportunity
- **Medical leave:** Employees are eligible for medical leave for six months with half pay
- **Group insurance scheme:** Almost all regular employees are the members of GIS
- **Contributory Pension Scheme:** Some employees are under this scheme

**6.3.6. What are the measures taken by the institution for the attracting and retaining eminent faculty?**

- Since this is a government institution, the teachers are liable for transfer after a period of five years and the institution has no provision for attracting and retaining eminent faculty.

**6.4. Financial management and resource mobilization:**

**6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial services?**

- The effective and efficient use of financial resources is monitored by a committee constituted by the institution. However , regular audit is done by the Regional Joint

Director of College education, Guntur and Office of Accountant General, Govt of A.P

**6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance---**

- The external audit was done by the Regional Joint Director of Collegiate Education, Guntur from 18-02-2013 to 20-2-2013 and the audit report has not yet been received
- The AG's Office, Hyderabad has done the audit from 12-09-2008 to 19-9-2008 and there are no major audit objections in this regard.
- Compliance report : a compliance report was submitted to the AG office

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years the reserve fund/corpus fund available with institutions, if any.**

- The major sources of institutional receipts consist of a) Funds received as per the budget provisions from the government. b) UGC funds c) Income generated from self-financed courses. d) Donations
- The institution does not prepare the budget as the amounts are provided under certain heads by the government and the institution is expected to adhere to the guidelines suggested by the government in spending these amounts however, the amounts raised in the self finance courses are being spent based on the resolutions taken by the committee meant for this, as such deficit could not arise because the expenditure is according to the amount sanctioned by the government.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same [if any]?**

The proposal under RUSA were submitted to CCE,Hyd,A.P,Hyderabad.

for an amount of Rs.1 crore and waiting for the release of funds .

## **6.5 Internal quality assurance system [IQAS]:**

### **6.5.1 a) Has the institution established an internal quality assurance cell (IQAC)? If yes what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

- Yes. The institution has established IQAC, a planning body of the college. It collects information from various committees and students through participatory interactions and formal, informal way of getting feedback. Based on this, it proposes comprehensive plan to the principal for implementation during the academic year.
- Since its main concept lies with improving the quality in all spheres, it insists on all faculty members adhering strictly to the academic plans circulated at the beginning of the year and also ensures strict attendance of students.
- IQAC encourages the students to become computer literate, use internet facility and view MANA TV programmes. It also insists on their participation in literary and cultural activities besides improving their academic standards.
- IQAC also encourages the faculty members to evince keen interest in research activities and to develop a research orientation to their teaching

### **6.5.(b). How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented**

- The decisions of the IQAC have been approved usually by the head of the institution and most of them have been implemented. Some of them are
- 1) To meet the needs of the students, the purchase of new computers, inverters, screen & projector for PPTs, printers was done from the UGC funds.
- 2) Organizing the job melas or sending the students to attend them elsewhere, the JKC students from the institution attended Cadbury biscuit manufacturing company's job mela programme held at D.K. College for Women and one girl was successful in getting a job on the spot. Some other students from JKC attended the job mela conducted by Mahindra Tech industries at Gitanjali Engineering institute.
- Organizing District level and National level seminars and organizing them very successfully. The department of commerce, physics and chemistry organized DRC Seminar. The department of botany and zoology together organized National seminar

on Biodiversity. The department of English is planning to conduct a national seminar sponsored by UGC on 20<sup>th</sup> & 21<sup>st</sup> of Feb-2015.

- To engage guest faculty in commerce and computer departments.

**(c) Does the IQAC have external members on its committee? If so, mention them?**

- No, IQAC does not have external members on its committee.

**(d.) How do students and alumni contribute to the effective functioning of the IQAC?**

- The students are asked to give the feedback about the performance of the institution as well as faculty for improving the quality of education at the college level. The alumni association also gives its suggestions for improving the tenor of teaching and for the introduction of some measures to make the students employable in various organizations.

**(e.) How does IQAC communicate and engage staff from different constituents of the institution?**

- The IQAC meets the teachers of every department and apprises them of the methods to be taken for imparting quality education. Like wise , it also impresses upon the other constituents to improve their quality performance.

**6.5.2. Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If 'yes' give details on its operationalisation?**

- Yes. The institution has an integrated frame work for quality assurance of the academic and administrative activities. IQAC coordinates with the staff council and conducts a meeting at the beginning of the academic year to chalk out an action plan for quality assurance in academic and administrative matters. Institutional plan includes curriculum design and review as per the calendar supplied by the university.

The IQAC visits all the departments, conducts meetings and offers suggestions for effective implementation of the quality enhancement programmes.

**6.5.3. Does the institution undertake academic audit or other external review of the academic provisions? If 'Yes', how are the outcomes used to improve the institutional activities?**

- Yes, The commissionerate of collegiate Education, Govt. of Andhra Pradesh deputed a team of experts for academic audit to review the academic performance of the institution and offer suggestions for effective teaching and learning process.

So far the academic audit team deputed by the CCE, Hyderabad visited the institution thrice and suggested several measures for quality enhancement. Accordingly, the IQAC submitted the action taken report after implementing the suggestions made by the team.

- Through CCE's video conference some of the suggestions of Audit team are implemented

**6.5.4. Does the institution provide training to its staff for effective implementation of the quality assurance procedures? if 'Yes' give details enumerating its impact.**

- No, the institution does not have any such training facilities. But it deputed its staff members for training programmes conducted by other institutions or universities.

**6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities**

- The college being an affiliated one the regulatory authority is the affiliating university itself and the IQAC makes the compliances as per their needs and requirements. More over the college is a government college and whatever the decisions made by the commissionerate of collegiate education, Hyderabad the college abides by them .

**6.5.6. what institutional mechanisms are in place to continuously review the teaching process ? Give details of the structure ,methodologies of operations outcomes?**

- The institution has its mechanism to review the teaching –learning process which is done at two levels .As far as the teaching staff is concerned, their adherence to the

academic plan will be reviewed continuously. Further the head of the institution will try to ascertain the lecture notes prepared by the staff and its effectiveness for providing adequate knowledge to the students.

- Regarding the students, the faculty monitors their performance through out the year by conducting student seminars, debates, discussions, unit tests, team exams and evaluates their performance and gives suggestions, holds pre-final exams and tries to motivate them towards improvement. In this regard, the identified college, Nellore will supply the question papers.

#### **6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stake holders?**

- Any other relevant information regarding governance, leadership and management which the college would like to include.
- The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal stakeholders through verbal communication in the class room and also through notice board. In the case of external stakeholders it sends messages to the parents through letters or phones. The institution has developed an evaluative NAAC based proforma for stakeholders to record their opinions, suggestions and objections for constructive developments for future.

### **Criterion-VII**

#### **Innovations & Best Practices**

##### **7.1 Environment consciousness:**

###### **7.1.1. Does the institution conduct a Green audit of its campus and facilities?**

- Yes. the institution conducts a green audit in an informal way as it generates tree awareness and its protection among the students.
- Rain water harvesting pits have been arranged in the campus.
- The Eco-club and NSS unit of the college always try to create awareness among the students on environmental issues by conducting meetings, organizing rallies, vanamahostavam, clean and green programmes and by undertaking tree census etc.

- The college has botanical garden maintained by Botany department.

### **7.1.2. What are the initiatives taken by the institution to make the campus eco-friendly?**

- **Energy Conservation:** Both the students and the staff are sensitized about energy crisis, the need to use renewable sources.
- **Use of renewable energy:** The sun is the source of energy. unless we depend on solar energy the future will be bleak.
- **Rain Water harvesting:** Awareness about rain water conservation is created among the stakeholders. Pits are dug here and there in the campus to preserve rain water for future use.
- **Check dam construction:** The institution creates awareness regarding this.
- **Effort for carbon neutrality:** Efforts are being made to create awareness regarding harmful effects of carbon emissions.
- **Plantation:** Eco-club and NSS unit of the college together conduct plantation programme on the campus. The campus cleaning is followed by planting new saplings by the students,
- **Hazardous waste Management:** Since it is an educational institute, the college does not produce hazardous waste but the waste generated from the science laboratories is safely disposed off without giving trouble to anyone or anything .
- **E-wasting:** the measures are taken for proper disposal of e-waste. Govt. conducts Auction to e-waste.

### **7.2 Innovations:**

**Give details of innovations introduced during the last five years which have created a positive impact on the functioning of the college.**

- The college follows academic calendar of events
- The faculty members prepare annual curricular plans in the teaching process
- Feedback forms are collected regularly from the students.

- Remedial coaching is imparted to academically backward students
- To ignite interest among the staff a research committee was constituted.
- The staff members are often deputed to attend refresher courses, orientation programmes, national seminars organized by universities elsewhere.
- Rallies on HIV/AIDS awareness on 1<sup>st</sup> December every year in connection with world's AIDS day
- Teaching soft skills & communication skills to the students for employability
- Teaching staff members are encouraged through IQAC to publish papers in various journals.
- The college organized one national seminar and is planning to organize another seminar on 20<sup>th</sup> and 21<sup>st</sup> of Feb 2015.
- All departments are provided with the facility of computers
- Network facility is going to be provided through NMEICT when funds are available
- RO plant is arranged for safe drinking water.

### **7.3 Best Practices:**

**7.3.1. Elaborate on any two practices as per the annexed format which have contributed to the achievement of the institutional objectives and /or contributed to the Quality improvement of the core activities of the college.**

#### **Best practice-1**

##### **Title of the Practice: Establishment of "POOR STUDENTS FUND"**

**Aim:** To identify the students who are financially poor and help them financially

**Context:** Almost all students who join in the college hail from families with poor financial backgrounds. Some are too poor to pay the college fee. If they are financially helped, they will be able to complete degree course and stand on their own legs. such poor students are identified and helped accordingly .The institution is trying

to seek donations from the alumni and philanthropists for mobilizing funds for this activity.

**The practice:** The amount collected from the donors is deposited with the bank and kept under custody of the Principal and Vice- principal .The interest accrued on the deposited amount is withdrawn at the end of the year and it is equally distributed among the identified boys and girls from poor backgrounds. The amounts are handed over to the students in the college day celebrations.

**Evidence of Success:** The boys and girls who got poor students fund continued their post graduation at various universities.

### **Problems encountered & Resources required**

- There are no problems involved in practicing this scheme
- **Other Best Practices:**
  1. As part of NSS activities, the village Utukur was adopted and the following best practices were taken up.
    - a) An amount of Rs 1116/- was donated to the MPUP school, Utukur for school development. This practice will continue in the coming years also regularly.
    - b) 450 note books worth Rs 1000/-were distributed among the school children and this practice also will continue in future.
    - c) An amount of Rs 1116/- was awarded to the High school topper and this practice also will go on every year.
    - d) Blood donation camps were organized twice in the academic years 2012-13, 2013-14 and all the staff members also actively participated in it and donated blood. In the two camps 86 units of blood was collected by the Red Cross unit- Nellore. In this regard a generous response from the college staff and students is worth mentioning.
  2. A poor intermediate girl student by name, Venkatalakshmi, has been suffering from renal failure and the doctors advised her to go for Kidney transplantation. The college NSS unit took initiative and succeeded in collecting Rs.14000 from the staff, students and outside. The collected amount was handed over to the parents of the patient to meet the primary medical expenses.

Conduct Details:

1. Name of the principal-----Dr.D.Giri
2. Name of the institution---P.R.R& V.S.GOV.T.COLLEGE

3. NAAC status-----LOI Submitted.
4. work phone-----08622 282427
5. website-----www.gdcvidavalur.com
6. E-mail-----vidavaluru.jkc@gmail.com
7. Mobile-----9703102294

**Evaluative Report of the Department**

1. Name of the Department:**Library**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **for all UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**For all departments and students**
5. Annual/Semester/Choice based credit system:  
**Annual system as per VS university, Nellore academic schedule**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filed</b>
<b>Professors</b>		
<b>Associate Professors</b>		
<b>Asst. Professors</b>	<b>01</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Sri P. Vijaya Mahesh Kumar	MLISC, UGC Net	Librarian	Academic Libraries	One year Four months	--

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **NIL**

13. Student – Teacher Ratio : 265:1 the department is common to all students

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Sanctioned: **NIL** Filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.):  
**MLISc ,UGC NET**

16. Number of faculty with ongoing projects from

a) National : **NIL**

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **03**
- Number of papers published in peer reviewed journals (national/international) by faculty and students: **03**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
- Monographs: **NIL**  
Chapter in Books: **NIL**
- Books Edited: **NIL**

- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **NIL**
- SNIP: **NIL**
- SJR: **NIL**
- Impact Factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: Faculty is member in college magazine editorial board

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students:

**The department is common to all studnets**

24. List of eminent academicians and scientists/visitors to the department:**NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International :**NIL**

**Special guest lectures are arranged on “Importance of Library,uses of Library and significance of Library in contributing student growth and development”.**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A, B.Sc & B.Com	–	265	188	77	–

Students join the UG courses not on subject basis, so this is not applicable

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
BA.B.Sc B.Com	100%	–	–

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	--
PG to M. Phil.	--
PG to Ph.D	--
Ph. D to Post-Doctoral	--
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	--
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

- Library: **19741 entries are available for all courses including for pursuing research.**
- Internet facilities for Staff & Students:  
**The library is provided with Net system for staff and students.**
- Class rooms with ICT facility: **NIL**

- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**80 percent of the students received SC,ST BC and Minority scholarships from welfare departments Govt.of Andhra Pradesh.**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

**Guest lectures are organized to enlighten the students how to use and utilize the library facilities.**

33. Teaching methods adopted to improve student learning: **NIL**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**All the students are participating in curriculum and co curriculum activities conducted by the institution.**

35. SWOC analysis of the department and Future plans:

#### **Strengths:**

- Ph.D. degree holder with Foreign University teaching experience as the
- Department In-charge.
- Conduct of National Seminar sponsored by UGC.
- Guest English Mentor of Jawahar Knowledge Centre is the Department
- In-charge.

#### **Weaknesses:**

- Poor enrollment of students.
- Lack of resources for development.

#### **Opportunities:**

- Availability of experts from V. S. University, Nellore.
- Training of Employability Skills through Jawahar Knowledge Centre.
- Multiple job opportunities.
- Funding from UGC.

#### **Challenges:**

- Handling the Telugu medium students from the rural back ground.
- Introduction of PG courses.

### Evaluative Report of the Department

1. Name of the Department: **English**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	2	1 Regular

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
CH.Krishna Murthy	M.A, M.Ed, (Ph.D)	Lecturer	Literature short stories of Rajarao	4 Years (Govt.Degree College) & 9 Years J.L	NIL

11. List of senior visiting faculty: **NIL**
12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **50%**
13. Student – Teacher Ratio (programme wise): **170:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.):  
**PG,M.Ed, (Ph.D)**
16. Number of faculty with ongoing projects from  
a)National : **NIL**  
b)International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/Facility organized by the University: **NIL**
19. Publications:
- Publication per faculty: **07**
  - Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NIL**
  - SJR: **NIL**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: Faculty is member in college magazine editorial board
22. Student projects:
- Percentage of students who have done in-house projects including inter

departmental/programme: **NIL**

- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students:

**The department is common to all students**

24. List of eminent academicians and scientists/visitors to the department:

- **Sri A.V. Ramana Rao**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **Proposed to organize National Seminar on 20<sup>th</sup> and 21<sup>st</sup> Feb 2015**
- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
IBA,B.Com,B.Sc	100%	NIL	NIL
IIBA,B.Com,B.Sc	100%	NIL	NIL
IIIBA,B.Com,B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

<b>Student Progression</b>	<b>Against % enrolled</b>
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: No, MANATV
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Extension Lectures**

33. Teaching methods adopted to improve student learning: **SCL**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**All the students are participating in curriculum and co curriculum activities conducted by the institution.**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- A lecturer with 20 years of teaching experience as the

- Department In-charge.
- Proposed to Conduct of National Seminar sponsored by UGC.
- Guest English Mentor of Jawahar Knowledge Centre
- Coordinator of JKC

#### Weaknesses:

- Lack of resources for development.
- Lack of English Laboratory.

#### Opportunities:

- Availability of experts from V. S. University, Nellore.
- Training of Employability Skills through Jawahar Knowledge Centre.
- Multiple job opportunities.
- Funding from UGC.

#### Challenges:

- Handling the Telugu medium students from the rural back ground.

### Evaluative Report of the Department

1. Name of the Department: **Telugu**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	1(Regular)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Dr K.Karunasree	M.A, M.Phil Ph.D	Lecturer	Criticism	4 years	NIL

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **50%**

13. Student – Teacher Ratio (programme wise): **170:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.):  
**NET,SLET,T.PT**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **NIL**
- Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
- Monographs: **NIL**  
Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**

- Citation Index: **NIL**
- SNIP: **NIL**
- SJR: **NIL**
- Impact Factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: Faculty is member in college magazine editorial board

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same	% of students from other	% of students from abroad

	<b>state</b>	<b>states</b>	
IBA,B.Com,B.Sc	100%	NIL	NIL
IIBA,B.Com,B.Sc	100%	NIL	NIL
IIIBA,B.Com,B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
<b>PG to M. Phil.</b>	<b>Not Applicable</b>
<b>PG to Ph.D</b>	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: No, MANATV
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: **Guest Lectures**

33. Teaching methods adopted to improve student learning:

**Assignments, Unit tests, group discussions, Quiz, Students seminars, field trips.**

34. Participation in Institutional Social Responsibility (ISR) and Extension

Activities:

**Tree plantation, NSS, Council cell, AIDS awareness cell, Clean & Green, Women Empowerment Cell.**

35. SWOC analysis of the department and Future plans:

#### **Strengths:**

- Availability of good books in the library.
- Availability of MANATV.
- Sent proposals to UGC Minor Research Project.

#### **Weaknesses:**

- Rural back ground students.

#### **Opportunities:**

- Employment opportunities.
- Offering Counselling

#### **Challenges:**

- Introduction of PG courses.

### **Evaluative Report of the Department**

1. Name of the Department: **Economics**

2. Year of Establishment: **1965**

3. Names of Programmes/Courses offered: **supports UGC courses**

4. Names of Interdisciplinary courses and the departments/units involved:

**NIL**

5. Annual/Semester/Choice based credit system: **Annual**

6. Participation of the department in the courses offered by other departments: **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**

8. Details of courses/programmes discontinued (if any) with reasons: **NIL**

9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	1 (Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
B.Peera kumar	SLET	Contract Faculty	-	7 Years	NIL

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **50%**

13. Student – Teacher Ratio (programme wise): **12:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **SLET**

16. Number of faculty with ongoing projects from

a) National : **NIL**

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **NIL**
- Number of papers published in peer reviewed journals (national/international) by faculty and students: **NIL**
- Number of publications listed in International Database (eg.: Web of

Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**

- Monographs: **NIL**
- Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **NIL**
- SNIP: **NIL**
- SJR: **NIL**
- Impact Factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: Faculty is member in college magazine editorial board

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I BA	100%	NIL	NIL
II BA	100%	NIL	NIL
I IIBA	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	

<p>Employed</p> <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: No, MANATV
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies:**90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Guest Lectures**

33. Teaching methods adopted to improve student learning: **Project works,Quiz,Field Trips**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Cultural Activities,Examination Committee, Swachh Bharath Committee**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Availability of good books in the library.
- Giving material, coaching to various competitive exams such as D.Sc,VRO, T.E.T,B.Ed.

**Weaknesses:**

- Rural back ground students.
- Poor enrolment of students

**Opportunities:**

- Employment opportunities.
- Offering Counselling

**Challenges:**

- Introduction of PG courses.

### Evaluative Report of the Department

1. Name of the Department: **Political Science**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	1 (Regular)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Sri K.Joji	M.A, M.Ed, (Ph.D)	Lecturer	-	4 years	NIL

11. List of senior visiting faculty: **NIL**
12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student – Teacher Ratio (programme wise): **60:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **Ph. D**
16. Number of faculty with ongoing projects from
- a)National : **NIL**
- b)International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/Facility organized by the University: **NIL**
19. Publications:
- Publication per faculty: **NIL**
  - Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NIL**
  - SJR: **NIL**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: Faculty is member in college magazine editorial board
22. Student projects:
- Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
  - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **20%**

23. Awards/ Recognitions received by faculty and students: **1**

24. List of eminent academicians and scientists/visitors to the department:**1**

**R.Ravi Kumar**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications Received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I BA	100%	NIL	NIL
II BA	100%	NIL	NIL
I IIBA	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

<b>Student Progression</b>	<b>Against % enrolled</b>
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: No, MANATV
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts: **Special Lectures:4 Seminars:6**

33. Teaching methods adopted to improve student learning: **Project works,Quiz,Field Trips**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Scholarship Committee, Red Ribbon Club , Cultural Examinations Club, Faculty Forum,Hostel Commiottee, Anti-Ragging Committee,Research Committee, Special Fee Committee.**

35. SWOC analysis of the department and Future plans:

### Strengths:

- Availability of good books in the library.
- Sufficient No.of Students

### Weaknesses:

- Rural back ground students.

### Opportunities:

- Employment opportunities.
- Offering Counselling

### Challenges:

- Introduction of PG courses.

## Evaluative Report of the Department

1. Name of the Department: **Commerce**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **B.Com(General) merged with B.Com(Computers)**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	3	1 (Regular) 1(Contract) 1(Guest)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Dr D. Chandra Purna	M.Com M.Phil B.Ed Ph.D	Lecturer in Commerce	Income Tax	3years	NIL
B.Bhagya Lakshmi	M.Com (Ph.D)	Lecturer in Commerce	Finance Management	6 year	NIL
M.Premanand Babu	M.Com	Lecturer in Commerce	Finance Accounts	3 year	NIL

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **20:1**

13. Student – Teacher Ratio (programme wise): **34:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **Ph. D**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:**NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **NIL**

- Number of papers published in peer reviewed journals(national/international) by faculty and students: **02**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NIL**
  - SJR: **NIL**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: Faculty is member in college magazine editorial board
22. Student projects:
- Percentage of students who have done in-house projects including inter departmental/programme: **5%**
  - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **12%**
23. Awards/ Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/visitors to the department:**2**  
**SK.Nagur Saheb**  
**M.Lakshmi Prasanna**
25. Seminars/ Conferences/ Workshops organized & the source of funding
- National : **NIL**
  - International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications Received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.Com	100%	NIL	NIL
II B.Com	100%	NIL	NIL
I IIB.Com	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	

Employed	-Refer to 5.2.1
<ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: No, MANATV
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Hands on experience on banking transactions**

33. Teaching methods adopted to improve student learning: **SCL, Hands on experience.**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Participated in N.S.S Activities**

**Hostel In-charge**

**In-Charge of sports and games**

**Co-ordinator of Consumers club.**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- In-charge of the Department is a doctorate.
- Experienced staff is working

**Weaknesses:**

- Lack of permanent faculty for two commerce posts.
- Lack of infrastructural facilities

**Opportunities:**

- Well equipped computer lab available for B.Com(Computers)students.

- Employability is more for Commerce students.

### Challenges:

- Introduction of PG courses.

### Evaluative Report of the Department

1. Name of the Department: **Mathematics**

2. Year of Establishment: **1965**

3. Names of Programmes/Courses offered: **supports UGC courses**

4. Names of Interdisciplinary courses and the departments/units involved:

**NIL**

5. Annual/Semester/Choice based credit system: **Annual**

6. Participation of the department in the courses offered by other departments: **NIL**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**

8. Details of courses/programmes discontinued (if any) with reasons: **NIL**

9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	1(Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Y.V.Suneetha	M.Sc	Contract Faculty	Applied Mathematics	8 Years	NIL

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **NIL**

13. Student – Teacher Ratio (programme wise): **30:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **P.G**
16. Number of faculty with ongoing projects from
- a)National : **NIL**
- b)International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:**NIL**
18. Research Centre/Facility organized by the University: **NIL**
19. Publications:
- Publication per faculty: **NIL**
  - Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NIL**
  - SJR: **NIL**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: **NIL**
22. Student projects:
- Percentage of students who have done in-house projects including inter

departmental/programme: **20%**

- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **1**

**Dr M.Koteswar Rao**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.Sc	100%	NIL	NIL
II B.Sc	100%	NIL	NIL
I II B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

<b>Student Progression</b>	<b>Against % enrolled</b>
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff: **Available**
- Class rooms with ICT facility: **No, MANATV**
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: **Guest Lectures, Seminars**

33. Teaching methods adopted to improve student learning: **Students Seminars, Project Works.**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Women's Cell**

**Swachh Bharath Committee**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Availability of experts.

- Availability of JKC

**Weaknesses:**

- Lack of permanent faculty for two commerce posts.

**Opportunities:**

- Employment Opportunities
- Offering Counselling

**Challenges:**

- Introduction of PG courses.

**Evaluative Report of the Department**

1. Name of the Department: **Physics**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	2	1(Contract) 1(Regular)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Dr N.Madhu	M.Sc, M.Phil, Ph.D	Lecturer	Solid state spectroscopy	4 years 12 year as JL	NIL
Sri G. Ravindra Babu	M.Sc	Lecturer	Solid state physics	9 Years	NIL

11. List of senior visiting faculty:

1. Dr V.Madhusudhan Rao
2. Dr V. Somasekharam
3. Dr. R.V.S.S.N. Ravikumar
4. Prof. A. Jagadish
5. Dr. N.V. Srihari
6. Dr. P. Krishnaiah
7. Sri. B. Hariprasad

12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **33%**

13. Student – Teacher Ratio (programme wise): **30:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **M.Sc,M.Phil, Ph.D**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:**NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **05**
  - Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NIL**
  - SJR: **NIL**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: **NIL**
22. Student projects:
- Percentage of students who have done in-house projects including inter departmental/programme: **20%**
  - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**
23. Awards/ Recognitions received by faculty and students: **NIL**
24. List of eminent academicians and scientists/visitors to the department:
- 1.Prof Jagadesh**
  - 2.Dr V.Madhusudhan Rao**
  - 3.Dr R.V.S.S.N. Ravi Kumar**
25. Seminars/ Conferences/ Workshops organized & the source of funding
- **District level : 2 ( Sponsored by DRC )**
  - National : **NIL**

- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.Sc	100%	NIL	NIL
II B.Sc	100%	NIL	NIL
I II B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	

<p>Employed</p> <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **No, MANATV**
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Guest Lectures, Seminars.District Level Seminars**

33. Teaching methods adopted to improve student learning: **Learning by doing assignments, Unit tests, Project works, Student seminars, field trip etc.,**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**MANA TV-CO-ORDINATOR**

**IQAC-Co-ordinator**

**SPL Fee Committee-Convenor**

**Staff Council- Convenor**

**Central Purchase Committee-Convenor**

**Research Committee convenor**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Well Equipped Laboratory
- Departmental Library
- Participated in Extension activities
- Conducted District Level Seminars
- Extension Lectures

### Weaknesses:

- Conveyance problem for students
- Economically Back ward students
- Irregularity in attending the classes due to Economical problem

### Opportunities:

- JKC Availability
- Coaching for PG Entrance tests
- Providing material and old question papers for higher studies and competitive exams
- Conducting Quiz programmes
- Educational tours.

### Challenges:

- To Organize a workshop
- Submission of proposals for minor and major project works.

## Evaluative Report of the Department

1. Name of the Department: **Chemistry**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **supports UGC courses**
4. Names of Interdisciplinary courses and the departments/units involved:  
**NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	3	2(Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
N.Siva Rama Krishna	M.Sc,M.Phil	Lecturer	Pure Chemistry	9years	NIL
K.Saritha	M.Sc	Lecturer	Organic Chemistry	12 years	NIL

11. List of senior visiting faculty: **NIL**

12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty:

13. Student – Teacher Ratio (programme wise): **25:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **M.Sc**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received:**NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **02**
- Number of papers published in peer reviewed journals(national/international) by faculty and students: **1**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **2**

- Monographs: **NIL**
- Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **NIL**
- SNIP: **NIL**
- SJR: **NIL**
- Impact Factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: **NIL**

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **2%**
- Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

<b>Name of the Course</b>	<b>% of students from the same state</b>	<b>% of students from other states</b>	<b>% of students from abroad</b>
I B.Sc	100%	NIL	NIL
II B.Sc	100%	NIL	NIL
I II B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

<b>Student Progression</b>	<b>Against % enrolled</b>
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **Yes, MANATV**

- Laboratories: **Yes**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **NIL**

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: **Special Lectures, Seminars**

33. Teaching methods adopted to improve student learning: **Project works, Student seminars, field trip etc.,**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Cultural Committee**

**Time table Committee**

**Staff Council Committee**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Well Equipped Laboratory
- Departmental Library

**Weaknesses:**

- **Poor Enrolment of students**

**Opportunities:**

- JKC Availability
- Coaching for PG Entrance tests

**Challenges:**

- To introduce Add-on courses.

**Evaluative Report of the Department**

1. Name of the Department: **Zoology**

2. Year of Establishment: **1965**

3. Names of Programmes/Courses offered: **B.Sc**

4. Names of Interdisciplinary courses and the departments/units involved:

**Certificate course in Mushroom Cultivation: in collaboration with the Department of Botany**

5. Annual/Semester/Choice based credit system: **Annual**

6. Participation of the department in the courses offered by other departments:

**Certificate course in Mushroom Cultivation: in collaboration with the Department of Botany**

7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**

8. Details of courses/programmes discontinued (if any) with reasons: **NIL**

9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	2	1(Regular)1(Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
B.Ashok Kumar	M.Sc,BEd, M.A(Litt) CSIR NET	Lecturer	Zoology	3 years	NIL
S.V.Nagendra Prasad	M.Sc,B.Ed	Lecturer	Zoology	9 Years	NIL

11. List of senior visiting faculty:

**1.Dr K.krishna Kumar PPL**

**2. Prof CH.Venkat Rayulu, V.S.U**

**3. D V. Hanema Reddy,Asst.Prof.,V.S.U**

**4. Dr.Rajasekhar Asst.Prof.**

**5. Prof Srinivasulu Reddy,S.V.U**

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **50%**

13. Student – Teacher Ratio (programme wise): **20:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **M.Sc, CSIR NET**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **Nil**
- Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
- Monographs: **NIL**  
Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index:
- SNIP: **NA**
- SJR: **NA**
- Impact Factor: **NA**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: **NIL**

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **80%**
- Percentage of students placed for projects in organizations outside the

institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department:

**1. Dr K.krishna Kumar PPL**

**2. Prof CH.Venkat Rayulu, V.S.U**

**3. D V. Hanema Reddy, Asst.Prof., V.S.U**

**4. Dr.Rajasekhar Asst.Prof.**

**5. Prof Srinivasulu Reddy, S.V.U**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- District level: **01(BMR Hatcheries & Department of Zoology)**
- National : **01( Local Philanthropists and the Department of Botany and Zoology)**
- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.Sc	100%	NIL	NIL
II B.Sc	100%	NIL	NIL
I II B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

<b>Student Progression</b>	<b>Against % enrolled</b>
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **Yes, MANATV**
- Laboratories: **well equipped laboratories**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Guest Lectures, Seminars**

33. Teaching methods adopted to improve student learning: **Learning by doing assignments, Unit tests, Project works, Student seminars, field trip etc.,**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Acted as external faculty member for the appointment of JRF, at TRR GDC Kandukur**

**UGC co-ordinator**

**Eco-Club Co-ordinator**

35. SWOC analysis of the department and Future plans:

### Strengths:

- Well Equipped Laboratory
- Departmental Library
- Participated in Science Exhibition and stood first in district
- Conducted District Level Seminars

### Weaknesses:

- Poor enrolment of students
- Punctuality is missing among the students

### Opportunities:

- JKC Availability
- Coaching for PG Entrance tests
- Abundant of Research can be taken up in the coastal area in Tortoise, Life.

### Challenges:

- Availability of experts

## Evaluative Report of the Department

1. Name of the Department: **Botany**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **B.Sc(BZC)**
4. Names of Interdisciplinary courses and the departments/units involved: **NA**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	2	1(Regular)1(Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
M.John Paul	M.Sc,B.Ed,(Ph.D)	Lecturer	Plant Physiology	3years 12 years as JL	NIL
Dr M.Uma Sankar	M.Sc,Ph.D	Lecturer	Industrial Microbiology	12Years	NIL

11. List of senior visiting faculty:

1. Dr SK.M.Basha (NBKR Research Centre, Vidyanagar)
2. K. Audisheshamma , D.K.W Govt.College,Nellore
3. Sri. Ravichandra Reddy (Government Degree College, Kovur)

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty: **NIL**

13. Student – Teacher Ratio (programme wise): **20:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **01**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): **Refer toS.No10**

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **9**
- Number of papers published in peer reviewed journals(national/international) by faculty and students: **9**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database –

International Social Sciences Directory, Ebsco host, etc.): **5**

- Monographs: **NIL**
- Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **5**
- SNIP: **NA**
- SJR: **NA**
- Impact Factor: **3.4+4.1=7.5**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: **NIL**

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **80%**
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department:

- 1. Dr SK.M.Basha(NBKR Research Centre, Vidyanagar)**
- 2. K.Audisheshamma,D.K.W Govt.College,Nellore**
- 3. Dr. V. Krishnakumar (Principal Govt Degree college, Naidupet)**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **1(Community Sponsor)**
- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.Sc	100%	NIL	NIL
II B.Sc	100%	NIL	NIL
I II B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1

Entrepreneurship/Self-employment	Refer to 5.2.1
----------------------------------	----------------

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **Yes, MANATV**
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: **Guest Lectures, Seminars, Project works**

33. Teaching methods adopted to improve student learning: **Lecture method, demonstration method, student-centred activities**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

**Member -Eco-Club**

**Member -RRC**

**Member - Consumer club**

**Programme Officer - NSS**

**Member - UGC**

**Coordinator - Cultural Committee**

**Coordinator - Time table Committee**

**Member - Staff Council Committee**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Good well equipped laboratory
- Library with 4000 reference books
- Botanical Garden and Garden for medicinal plants
- Association fo department with RRC, Eco-club, Literary and Cultural committee, Career Counselling, Word motivation.

**Weaknesses:**

- Lack of proper attendance of the students

### Opportunities:

- JKC Availability

### Challenges:

- To establish Add-on courses like Mushroom cultivation, Tissue culture

## Evaluative Report of the Department

1. Name of the Department: **Computer Science & Applications**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **Supports UG courses**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	2	1(Guest)1(Contract)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
K.Deva prasad	M.Sc,M.Phil	Contract faculty		14 years	NIL

11. List of senior visiting faculty: **NIL**
12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **NIL**

13. Student – Teacher Ratio (programme wise): **62:2**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching staff with (D. Sc /D. Lit. /Ph. D/M. Phil/PG.): **Refer to S.No10**
16. Number of faculty with ongoing projects from
- a) National : **NIL**
- b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre/Facility organized by the University: **NIL**
19. Publications:
- Publication per faculty: **1**
  - Number of papers published in peer reviewed journals(national/international) by faculty and students: **1**
  - Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
  - Monographs: **NIL**  
Chapter in Books: **NIL**
  - Books Edited: **NIL**
  - Books with ISBN/ISSN numbers with details of publishers: **NIL**
  - Citation Index: **NIL**
  - SNIP: **NA**
  - SJR: **NA**
  - Impact Factor: **NIL**
  - h-index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
- National committees: **NIL**
  - International committees: **NIL**
  - Editorial Boards: **NIL**
22. Student projects:
- Percentage of students who have done in-house projects including inter

departmental/programme: **25%**

- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National :
- International :**NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I B.com.,B.Sc	100%	NIL	NIL
II B.com., B.Sc	100%	NIL	NIL
I II B.com.,B.Sc	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
---------------------	--------------------

UG to PG	Refer to 5.2.1
PG to M. Phil.	Not Applicable
PG to Ph.D	
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	<b>-Refer to 5.2.1</b>
Entrepreneurship/Self-employment	<b>Refer to 5.2.1</b>

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **Project facility available**
- Laboratories: **Computer lab 1**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts: **Guest Lectures, Seminars, Project works**

33. Teaching methods adopted to improve student learning:

**Student seminars, Project works, field trip etc.,**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Good laboratory
- Library

**Weaknesses:**

- Poor strength of students
- No financial support

- No regular and sufficient teaching staff

### Opportunities:

- JKC Availability

### Challenges:

- Introduction of PG courses

### Evaluative Report of the Department

1. Name of the Department: **History**
2. Year of Establishment: **1965**
3. Names of Programmes/Courses offered: **Supports UG courses**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/Semester/Choice based credit system: **Annual**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **NIL**
9. Number of Teaching Posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	--	--
Associate Professors	--	--
Asst. Professors	1	*

\* No lecturer is filled, the lecturer in library science is in-charge of the department and delivers the lecture to the students apart from his regular library duties.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
—	—	—	—	—	—

11. List of senior visiting faculty: **NIL**
12. Percentage of lecturers delivered and practical classes handled(programme wise) by temporary faculty: **NIL**
13. Student – Teacher Ratio (programme wise): **30:1**
14. Number of academic support staff (technical) and administrative staff;

sanctioned and filled: **NIL**

15. Qualifications of teaching staff with (D. Sc /D. Litt. /Ph. D/M. Phil/PG.): -

16. Number of faculty with ongoing projects from

a)National : **NIL**

b)International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre/Facility organized by the University: **NIL**

19. Publications:

- Publication per faculty: **NIL**
- Number of papers published in peer reviewed journals(national/international) by faculty and students: **NIL**
- Number of publications listed in International Database (eg.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, Ebsco host, etc.): **NIL**
- Monographs: **NIL**  
Chapter in Books: **NIL**
- Books Edited: **NIL**
- Books with ISBN/ISSN numbers with details of publishers: **NIL**
- Citation Index: **NIL**
- SNIP: **NA**
- SJR: **NA**
- Impact Factor: **NIL**
- h-index: **NIL**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- National committees: **NIL**
- International committees: **NIL**
- Editorial Boards: **NIL**

22. Student projects:

- Percentage of students who have done in-house projects including inter departmental/programme: **25%**
- Percentage of students placed for projects in organizations outside the

institution i.e. in Research laboratories/Industry/Other agencies: **NIL**

23. Awards/ Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists/visitors to the department: **NIL**

25. Seminars/ Conferences/ Workshops organized & the source of funding

- National : **NIL**
- International : **NIL**

26. Student profile programme/course wise:

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Students join the UG courses not on subject basis, so this is not applicable					

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
I BA	100%	NIL	NIL
II BA	100%	NIL	NIL
I IIBA	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.: **NIL**

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	Refer to 5.2.1
PG to M. Phil.	

PG to Ph.D	Not Applicable
Ph. D to Post-Doctoral	
Employed <ul style="list-style-type: none"> <li>• Campus Selection</li> <li>• Other than campus recruitment</li> </ul>	-Refer to 5.2.1
Entrepreneurship/Self-employment	Refer to 5.2.1

30. Details of Infrastructural facilities

- Library: **yes**
- Internet facilities for Staff & Students: **Available**
- Class rooms with ICT facility: **Project facility available**
- Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, Government or other agencies: **90%**

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external experts: **Guest Lectures, Seminars, Project works**

33. Teaching methods adopted to improve student learning:

**Student seminars, Project works, field trip etc.,**

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities: **NIL**

35. SWOC analysis of the department and Future plans:

**Strengths:**

- Good laboratory
- Library

**Weaknesses:**

- Poor strength of students
- No financial support
- No regular and sufficient teaching staff

**Opportunities:**

- JKC Availability

**Challenges:**

- Introduction of PG courses

**DECLARATION BY THE HEAD OF THE INSTITUTION**


I certify that the data included in the **Self Study Report (SSR)** for Cycle – 2 is comprehensive and true to the best of my knowledge.

The SSR is prepared by the institution after internal discussions and no part thereof has been out sourced.

I am aware that the peer team will validate the information provided in the SSR during their visit to the institution.

Place: Vidavalur

Date: 31 – 12 - 2014

  
Signature of the Head of the  
PRINCIPAL  
Institution with seal  
GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

# ENCLOSURES



**PRINCIPAL  
Dr. D. Giri**



**AIDS Awareness programme conducted by RRC & NSS**



**Founders Day celebrations**



**Extension Lecture Delivered by Dr. V. Krishna Kumar  
Principal GDC Naidupet**



**Plantation by Principal Dr. K. Venkateswara Rao (2012 – 2013) – NSS - Unit**



**49<sup>th</sup> College Day Celebrations**

**Chief Guest - Sri V. Balasubrahmanyam, MLC**

**Former Lecture of this college**



**State level appreciation from Honourable Principal Secretary and Commissioner – CCE for out student regarding Yuvatarangam**



**Blood Donation camp organised by the College**

2/31/2014

Gmail - College TrackId



vidavaluru jkc <vidavaluru.jkc@gmail.com>

### College TrackId

1 message

NAAC <adm@naac.gov.in>  
To: vidavaluru.jkc@gmail.com  
Cc: rcsouth@naac.gov.in

Fri, May 30, 2014 at 12:42 PM

DEAR USER,

**YOU HAVE SUCCESSFULLY SUBMITTED LOI.**

**INSTITUTION NAME :**P. R. R. & V. S. GOVERNMENT COLLEGE  
**ADDRESS:**BEHIND ELETRICAL SUB-STATION, VIDAVALUR SPSR NELLORE DISTRICT  
**CITY :** VIDAVALUR  
**STATE:**ANDHRA PRADESH  
**PINCODE :**524318  
**INSTITUTION EMAILID :** vidavaluru.jkc@gmail.com  
**YOUR INSTITUTION TRACKID IS :**APCOGN13686

PLEASE NOTE DOWN YOUR TRACK ID FOR FUTURE REFERENCE.  
NAAC WILL REVERT TO YOU AT THE EARLIEST, IN NO CASE LATER THAN 40 DAYS.

-----This is an auto generated mail and please do not reply to this mail.-----

2/31/2014

Gmail - LOI status of P. R. R. & V. S. GOVERNMENT COLLEGE,VIDAVALUR



vidavaluru jkc <vidavaluru.jkc@gmail.com>

### LOI status of P. R. R. & V. S. GOVERNMENT COLLEGE,VIDAVALUR

2 messages

NAAC <adm@naac.gov.in>  
To: vidavaluru.jkc@gmail.com  
Cc: rcsouth@naac.gov.in

Thu, Jul 10, 2014 at 3:19 PM


Dear User,

**Institution Name :**P. R. R. & V. S. GOVERNMENT COLLEGE  
**Your Institution TRACKID is :**APCOGN13686  
Thank you for your interest in the **Assessment and Accreditation** process of NAAC.  
Your LOI is accepted and you may kindly submit your SSR within six months from receipt of this intimation.

Kindly note: SSR/SAR should be submitted by **post/courier only**. SSR/SAR will not be accepted by hand in NAAC office. No separate intimation will be mailed on the above matter, also refer to instruction as in the link provided before submission of SSR / RAR.

For further details: [http://www.naac.gov.in/sites/naac.gov.in/files/Duties\\_and\\_Responsibilities.pdf](http://www.naac.gov.in/sites/naac.gov.in/files/Duties_and_Responsibilities.pdf)

-----This is an auto generated mail and please do not reply to this mail.-----

  
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
P. R. R. and U. S. Government Degree College  
Vidavalur, Dist. Nellore, affiliated to Sri Venkateswara University  
Andhra Pradesh as  
Accredited  
with a CGPA of 2.03 on four point scale  
at B grade.*

*Date : September 16, 2008*



*M. Ravi*  
Director

EC/46/A & A/109



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## Quality Profile

Name of the Institution : P. R. R. and V. S. Government Degree College  
Place : Vidavalur, Dist. Nellore, Andhra Pradesh

Criteria	Weightage (W <sub>i</sub> )	Criterion-Wise Grade Point Averages (Cr <sub>i</sub> GPA)	W <sub>i</sub> X Cr <sub>i</sub> GPA
I. Curricular Aspects	050	2.00	100
II. Teaching-Learning and Evaluation	450	2.00	900
III. Research, Consultancy and Extension	100	1.75	175
IV. Infrastructure and Learning Resources	100	2.05	205
V. Student Support and Progression	100	2.30	230
VI. Governance and Leadership	150	2.03	305
VII. Innovative Practices	050	2.30	115
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 2030$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{2030}{1000} = \boxed{2.03}$$

Grade =



Descriptor =

Date: September 16, 2008

*AA Ramu*  
Director

- This certification is valid for a period of Five years with effect from September 16, 2008
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denoted C grade (Satisfactory)
- Scores rounded off to the nearest integer

EC/46/A & A/109



**VIKRAMA SIMHAPURI UNIVERSITY  
NELLORE - 524 003**

No.VSU/Affi.Coll./PRR&VS, Vidavalur /2014

Dated:05 /7/2014

**TO WHOM IT MAY CONCERN**

This is to certify that PRR & VS Govt. College, Vidavalur permanently affiliated to Sri Venkateswara University, Tirupati till 2009 and affiliated to Vikrama Simhapuri University, SPSR Nellore Dt. from 2010 and also recognized by the University Grants Commission under 2f &12B. The following courses/ subjects are taught in the said college as per approval.

S.No	Name of the Course	Affiliation	Period of Validity
	Degree :-		
1	B.Sc - Botany, Zoology, Chemistry	Permanent	--
2	B.Com - General	Permanent	--
3	B.Sc - Mathematics, Physics, Chemistry	Temporary	2014-15
4	B.Sc - Mathematics, Physics, Comp.Science	Temporary	2014-15
5	B.Sc - Zoology, Chemistry, Ind.Fish&Fisheries	Temporary	2014-15
6	B.A - History, Economics, Political Science	Temporary	2014-15
7	B.A - Economics, Statistics, Comp.Applications	Temporary	2014-15
8	B.Com - O.M & S.P.	Temporary	2014-15
9	B.Com - Computer Applications	Temporary	2014-15

  
Registrar  
Vikrama Simhapuri University  
SPSR Nellore District.

Phones  
3311241 3311291  
3311691 3311895  
3312317 3312723  
3313701 3313846

GRAMS: UNIGRANTS Telex:31-65913

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI - 110 002  
28 OCT 1991

No.F. B-133/90(CPP)

The Principal,  
PRR&VS Govt. College,  
Vidavalur,  
Nellore Dist.

Sub: Inclusion of College under Section 2(f) of the U.G.C. Act, 1956.

Sir,

With reference to your letter No. 74-B/91, dated 7-6-91 on the subject cited above, I am directed to say that the name of "P.R.R & V.S Govt. College, Vidavalur has already included under Section 2 (i) & 12-B of the U.G.C. Act, 1956. The latest list of colleges under Section 2 (f) of the UGC Act is under print and it will be supplied to the Universities only as and when received from publisher. You may keep touch with the Sri Venkateswara University in this regard.

Yours faithfully,  
Sd xxxxxxxxx  
(B.K.Hastwala)  
Section Officer

AV/24.10.91

  
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

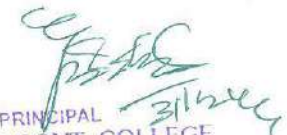


**VIKRAMA SIMHAPURI UNIVERSITY**  
**NELLORE – 524 003.**

**ACADEMIC SCHEDULE (ALMANAC) FOR THE YEAR 2014-15**  
(For B.A./B.Sc./B.Com Degree Course and Oriental Courses)

S.No	Particulars of Commencement of the Classes for Under Graduate (U.G) Courses	I year	II & III Years
1	Re-opening of the College after Summer Vacation and Commencement of II year and III year.	---	16.6.2014 (Monday)
2	Last date for admission into I Year Degree Courses without LATE FEE	26.7.2014 (Saturday)	---
3	Commencement of classes for FIRST YEAR COURSES	07.7.2014 (Monday)	---
4	Last date for admission into degree courses with LATE FEE	30.8.2014 (Saturday)	---
5	Submission of Return of Matriculates relating 2014-15	13.10.2014 (Saturday)	---
6	Last dates for receipt of Three Year Degree Examination application forms for Sept. - 2014 together with prescribed fee in the office of the Controller of Examinations	As per the COE Notification	
7	Commencement of Supplementary Examinations	08.09.2014 (Monday)	
8	Last working day of I Term	27.09.2014 (Saturday)	
9	I Term Holidays	28.09.2014 - 05.10.2014 (Sunday) - (Sunday)	
10	Re-opening of the Colleges for II Term	06.10.2014 (Monday)	
11	Last date for receipt of Three Year Degree Examination application forms for March-2015 together with prescribed fee in the office of the Controller of Examinations	As per COE Notification	
12	Sankranti Holidays	10.01.2015 - 18.01.2015 (Saturday) - (Sunday)	
13	Re-opening of the Colleges after Sankranti Holidays	19.01.2015 (Monday)	
14	Commencement of Online English Examinations / Practical Examinations for III Year	21.01.2015 (Wednesday)	
15	Last day of Instructions	28.02.2015 (Saturday)	
16	Commencement of Theory Examinations for III, II and I Year Degree Courses	02.03.2015 (Monday)	
17	Last working day of the Academic Year 2014-15	18.04.2015 (Saturday)	
18	Summer Vacation	19.04.2015 - 07.06.2015 (Sunday) - (Sunday)	
19	Re-opening of Colleges after Summer Vacation for the next Academic Year i.e. 2015-16	08.06.2015 (Monday)	

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PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.



UNIVERSITY GRANTS COMMISSION  
SOUTH EASTERN REGIONAL OFFICE  
A.P.S.F.C. Building (4<sup>th</sup> Floor), 5-9-194, P.B. No.152, Chirag-All-Lane,  
**HYDERABAD- 500 001**

No: F.IQAC-333/14 (IQAC/UGC-SERO)

Dated : MARCH 2014

The Accounts Officer  
South Eastern Regional Office  
University Grants Commission  
Hyderabad

**COMPUTER CODE NO: APSV034**

**Sub: Financial Assistance under the Scheme of Establishment and Monitoring of the Internal Quality Assurance Cells (IQACs) in Colleges during XII Plan period.**

Sir/Madam,

The UGC has brought out a New Scheme of Providing Financial Assistance for Establishment and Monitoring of the Internal Quality Assurance Cells in colleges during XII Plan period. Accordingly, I am directed to convey the sanction of the Commission for payment of **Rs.3,00,000/- (Rupees: Three Lakhs Only)** to **PRR & VS GOVT COLLEGE,, VIDAVALUR** for the XII Plan period as detailed below;

No.	Purpose of Grant	Total Grants Allocated		Grant being released now
		GIA	CAP	
1	Honorarium to the Director / Coordinator, IQAC @ Rs.1000x12x5	60000	-	60000
2	Office Equipments	-	60000	60000
3	Hiring Services for Secretarial & Technical services	60000	-	60000
4	ICTs Communication Expenses	70000	-	70000
5	Contingencies	50000	-	50000
<b>Total</b>		<b>240000</b>	<b>60000</b>	<b>300000</b>

2. The sanctioned amount is debatable to Head of Account as detailed below. **(GIA)**

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
240000	36000/- 1B(i)h(i)b	18000/- 1.B(i)h(ii)b	186000/- 1.B(i)(b)

3. The sanctioned amount is debatable to Head of Account as detailed below. **(Capital Assets)**

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
60000	9000/- 1B(i)h(i)b	4500/- 1.B(i)h(ii)b	46500/- 1.B(i)(b)

**Allocation and Utilization of this grant is subject 12<sup>th</sup> Plan IQAC guidelines available on [www.ugc.ac.in](http://www.ugc.ac.in) .**

- The amount of the grant shall be drawn by the Account Officer, SERO, UGC, Hyderabad (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, PRR & VS GOVT COLLEGE, VIDAVALUR- 524318. . by him/her through Cheque /Demand Draft/Mail Transfer.
- The sanctioned amount is debatable to the major Head 4(XVI) and is valid for payment during the financial year 2013-2014 only by accounts division.
- The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
- The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
- The utilization certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Audited UC and Statement of Expenditure etc., signed by Chartered Accountant to be submitted for settlement of account .

9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-Utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of draw to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
- 12. The grant should not be used for Self-Financing/Unaided Courses.**
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the SERO, UGC, Hyderabad.
14. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official purposes of the Union) Rules, 1978 etc
17. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 25/92 dated May 01,1992.
18. The funds to the extent are available under the Scheme.

Yours faithfully  
(Dr.G.Srinivas)  
Joint Secretary

**Copy forwarded for information and necessary action to:**

✓ (1) The Principal  
PRR & VS GOVT COLLEGE  
VIDAVALUR - 524318.

He/She is requested to abide by these instructions/guidelines of sanction order.

- (2) The Principal Accountant General, ANDHRA PRADESH State
- (3) The Commissioner of Collegiate Education, Government of ANDHRA PRADESH

BCR NO:322.. of 2013-2014 (GIA)      BCR NO: 322. of 2013-2014 (CA)

  
(Mrs.Vamsika.C)  
Education Officer

The sanctioned grant of **Rs.3,00,000/-** has been transferred to your college Account No.34712200056479 at Bank **SYNDICATE BANK**, with IFS Code: **SYNB0003471** through RTGS/Direct Credit (CBS to CBS). The Canara Bank, Abids Hyderabad (CNRB 000 0606) has confirmed the above transfer of funds to your college through RTGS/Direct Credit transaction vide UTR confirmation No. P14040276129163 dated. 27/1/14

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

  
(R.Rayappa)  
Accounts Officer

PG-68/13-14  
308



UNIVERSITY GRANTS COMMISSION  
SOUTH EASTERN REGIONAL OFFICE  
A.P.S.F.C. Building (4<sup>th</sup> Floor), 5-9-194, P.B. No.152, Chirag-All-Lane,  
HYDERABAD- 500 001

No: F. 1-6(034)/13 (UG/UGC-SERO)

Dated : MARCH 2014

The Accounts Officer  
South Eastern Regional Office  
University Grants Commission  
Hyderabad

COMPUTER CODE NO: APSV034

**PLAN BLOCK GRANT(PBG) TO COLLEGES 2(B) 2013-14**

**Sub: Allocation cum sanction under the scheme of Plan Block (PBG) during XII Plan period.**

Sir/Madam,

As you are aware that the UGC has merged the Development Assistance and Merged Schemes and renamed as Plan Block Grant (PBG) during the XII Plan period. Taking into consideration the availability of funds, the following is conveyed. **The college may download the guidelines of Plan Block Development Grant and spend the grants as per the ratio and the item indicated against the capital and Grants in Aid given in the guidelines and the table below.**

(in rupees)

XI Plan Allocation under PBG 1890600.		Grants released so far		Grant being released now		Total grant released for XII Plan	
Capital (80%)	GIA (20%)	Capital	GIA	Capital	GIA	Capital	GIA
1512480.	378120.	504000.	NIL	100992.	151248.	604992.	151248.

1. I am directed to convey the sanction of the Commission for payment of Rs. 252240. to PRR & VS GOVT COLLEGE VIDAVALUR NELLORE 524318. for the XII Plan period as detailed above and is valid for payment during the financial year 2013-2014 only.

2. The sanctioned amount is debatable to Head of Account as detailed below

**Capital Assets (35)**

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
100992.	15149. 2D(i)	7574. 2D(ii)	78269. 2(B)

**GRANTS IN AID (31)**

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
151248.	22687. 2D(i)	11344. 2D(ii)	117217. 2(B)

- The sanctioned grant may be treated as "On account" grant for XII Plan.
- The college has to submit the building proposal as per the guidelines of Building grants of XII Plan and the maximum amount should not be more than 50% of Total allocation for Capital Head. The building should not be started without the final approval of UGC.
- The amount of the grant shall be drawn by the Account Officer, SERO, UGC, Hyderabad (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, PRR & VS GOVT COLLEGE VIDAVALUR NELLORE 524318. by him/her through Cheque /Demand Draft/Mail Transfer.
- The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
- The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
- The utilization certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Balance grant will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant.

9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-Utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
12. **The grant should not be used for Self-Financing/Unaided Courses.**
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the SERO, UGC, Hyderabad.
14. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official purposes of the Union) Rules, 1978 etc.
17. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 25/92 dated May 01,1992.
18. The funds to the extent are available under the Scheme.

Yours faithfully

(Dr.G.Srinivas)  
Joint Secretary

**Copy forwarded for information and necessary action to:**

- (1) ✓ The Principal  
PRR & VS GOVT COLLEGE  
VIDAVALUR  
NELLORE 524318.

He/She is requested to abide by these instructions/guidelines of sanction order.

- (2) The Principal Accountant General, ANDHRA PRADESH State
- (3) The Commissioner of Collegiate Education, Government of ANDHRA PRADESH

BCR NO: 283.(GIA) & 796. (CAP) of 2013-2014

The sanctioned grant of Rs. 252240. has been transferred to your college Account No.34712200056479 at Bank SYNDICATE BANK VIDAVALUR with IFS Code: SYNB0003471 through RTGS/Direct Credit (CBS to CBS). The Canara Bank, Abids Hyderabad (CNRB 000 0606) has confirmed the above transfer of funds to your college through RTGS/Direct Credit transaction vide UTR confirmation No. P14040296424783 dated 02/04/14

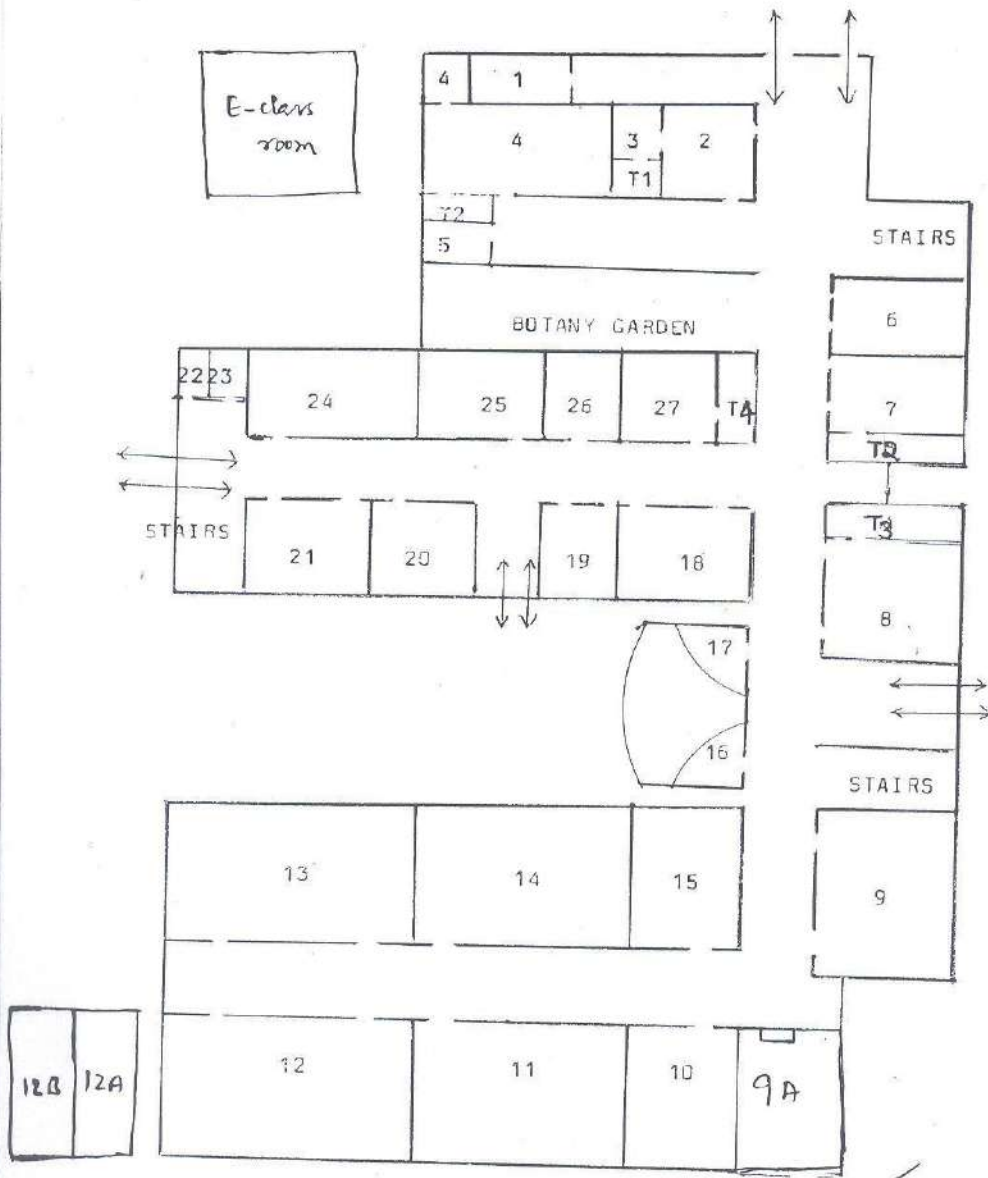
You are requested to confirm the receipt of the above amount in to your Bank account by sending back the enclosed stamped receipt within 7 days.

(G.K.Pasrija)  
Under Secretary

*(Handwritten Signature)*

*(Handwritten Signature)*  
(R-Rayappa)  
Accounts Officer

*94-69/13-14*  
*283*



**BUILDING PLAN**  
P.R.R. & V.S. Govt. DEGREE COLLEGE, VIADAVALUR

  
PRINCIPAL  
PRR & VS GOVT. COLLEGE